

# MEETING MINUTES Feb 10/25

DATE:	TIME:	CALLED TO ORDER:
February 10th, 2025	6:30 pm	6:36 pm

PAC 2024/25 PAC EXECUTIVES	IN ATTENDANCE
<ul style="list-style-type: none"> <li>● PRESIDENT   CRYSTAL SAGE</li> <li>● VICE-PRESIDENT   JEN DEBOURCIER</li> <li>● SECRETARY   HANA LEBO</li> <li>● TREASURER   JULIE KENTEL</li> <li>● DIRECTORS   <ul style="list-style-type: none"> <li>GENEVIEVE DUNBAR</li> <li>KYLIE WALMAN</li> <li>MICHELLE GARIEPY</li> <li>KARNE LARIVIERE</li> </ul> </li> <li>● DPAC REP   VACANT</li> <li>● INCLUSION REP   VACANT</li> <li>● IMMEDIATE PAST PRESIDENT   ANGELA BARNES</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PRESIDENT   CRYSTAL SAGE</li> <li><input type="checkbox"/> VICE-PRESIDENT   JEN DEBOURCIER</li> <li><input type="checkbox"/> SECRETARY   HANA LEBO</li> <li><input type="checkbox"/> TREASURER   JULIE KENTEL</li> <li><input type="checkbox"/> DIRECTOR   GENEVIEVE DUNBAR</li> <li><input type="checkbox"/> IMMEDIATE PAST PRESIDENT   ANGELA BARNES</li> <li><input type="checkbox"/> DIRECTOR   KARNE LARIVIERE</li> <li><input type="checkbox"/> APRIL KIMBLE</li> <li><input type="checkbox"/> SAMANTHA- Zoom</li> </ul>
GUESTS	REGRETS
<input type="checkbox"/> Mike Sutch	DIRECTOR   KYLIE WALMAN, DIRECTOR   MICHELLE GARIEPY

REVIEW AND APPROVAL OF AGENDA		
The agenda was approved.	MOVED	
Requested additions to the agenda → Grade 7 Farewell Parent Meeting details.	Genevieve Jenn	CARRIED

REVIEW AND APPROVAL OF MINUTES		
Minutes from the meetings held on January 13th, 2025 were approved with corrections as circulated.	MOVED	
	Karen Crystal	CARRIED

ACTION ITEMS			
ITEM	OWNER	DEADLINE	STATUS
The secretary will send meeting minutes to those present at the February 10th meeting by email.	Hana Lebo	Feb 19th	DONE



**Principal's Report: Mike Sutch**

Winter Programming: [ Now grade 3,4,5,6]

- Skiing may be cancelled by Silverstar Wed Feb 12 ( due to cold temperatures)We are on Standby
  - The online and in-person forms have become challenging for faculty(workload).
  - Program successful only if everyone attends with eagerness and organization..
- Garden tower
  - We are having trouble germinating strawberry seeds. Crystal will donate some starts to test from her garden.
- Jorgen Dance:
  - They will be performing a Ballet for our school Feb 11th
- The New Stove Offer/ Solution:
  - The last stove that had induction was poor.
  - Stove types have been discussed with PAC and SD22. The consensus of many have shared that the logistics of induction and glass top, and require more work.
  - The District recommends standardized stoves. These will come with a warranty.
    - Cabinet makers will be brought in and have ideas and drawings to suggest to make space if counter or storage space is lost.
    - The Offer: 2 standardized stoves, microwave-hood fan ventilation, renovation to the existing cabinet and a cart to add storage corner space ( this offer intends to standardize)
  - If we have PAC pay and get an alternative stove option, there will be no support to fix/ replace
  - Concerning those utilizing/ volunteering in the space, Mike supports/ said that if we make a decision fast, Mike could advocate for this reno to be suggested to be done over spring break.

Hot Lunch Opinion:

- Stove: Capacity issue
- Sink: depth issue, It's hard to watch and sanitize a large pot.
- The surface of the counter may not be food-safe Due to being porous
- The kitchen is very utilized, therefore any reno should happen over a break.

**ACTION** | Kitchen and stove reno to be considered and a vote/ decision made promptly.

<b>MOTION</b>	<b>MOVED</b>	

**Faculty Report :**

- Heather said, no more Talent show, but has a new plan that will occur after Spring Break.
- Waiver for Silverstar was a lot of work for the faculty.
- Children have a general attitude / apathy about not being into things lately: ex: Basketball, Skiing, Hard things

**ACTION** | Colette will take the approved spending of \$500 per grade group to do a typical active activity to the upcoming staff meeting.

<b>MOTION</b>	<b>MOVED</b>	



<b>Financial Report: Julie Kentel</b>		
<ul style="list-style-type: none"> <li>Treasure Report Shared and reviewed</li> </ul> <p><b>ACTION  </b> Allocate SignUp Genius Receipt invoice for the FunFair</p>		
MOTION: To approve the Treasure Report	MOVED	
	Crystal Genevieve	CARRIED

<b>Hot Lunch Report: Genevieve Dunbar</b>		
<ul style="list-style-type: none"> <li>The open order window seems to have interest.</li> <li>Still need Volunteers.</li> <li>Wonder if parents K-3 are yet to feel involved or if it applies to them. Or maybe they are still the ones busy making lunches.</li> <li>Asked Mike to send a GDoc before the next Menu run to remind parents to volunteer for Hot Lunch.</li> </ul> <p><b>ACTION  </b> Will ask for more volunteers and change the order to ask for volunteers first, with a disclaimer of the rollout of the program needing volunteers to happen.</p>		
MOTION	MOVED	

<b>DPAC Report: N/A</b>		
MOTION	MOVED	

<b>FUNDRAISERS:</b>		
<p><b>Fun Fair Concession: Sam</b></p> <ul style="list-style-type: none"> <li>Kitchen free Thursday and available</li> <li>The Float Requested by Sam</li> </ul> <p><b>ACTION  </b> Julie can arrange the second float and have it by 5:00 PM, and arrange drop off and pick up of float and popcorn.</p>		
MOTION	MOVED	



REVIEW OF ACTION ITEMS			
ITEM	OWNER	DEADLINE	STATUS
Plan a meeting to discuss due diligence and accountability concerning tools and the shared kitchen: Hot Lunch, Feeding Futures, Preschool and Hana Lebo	Hana Lebo	March 10th	Pending
Colette will update the Faculty on approving spending \$500 per grade group to do a typical activity	Colette Bosch	Feb 20th	DONE
Allocate the SignUp Genius Receipt submit	Crystal	Feb 20th	DONE
Mike to check in with Angela re: Grade 7 Fundraising AND be invited to the next grade 7 fundraising meeting on March 6th .	Mike and Grade 7 Parents Meeting Attendees	March 6 th	DONE

REVIEW OR OLD BUSINESS			
ITEM	OWNER	DEADLINE	STATUS
Fun Fair Volunteers	April	Feb 11th	DONE
Arrange the first and the second float and have it by 5:00 PM, and arrange drop off and pick up of float and popcorn.	Julie	Feb 13th	DONE
Kitchen and stove reno to be considered and a vote/ decision made promptly.	PAC	March 10th	DONE
Next ask for more volunteers and change the order or the ask, with a disclaimer of the rollout of the program needing volunteers to happen.	Hot Lunch committee	Feb 20th	DONE

ANNOUNCEMENTS
<p>Money for Grade 7 Party:</p> <ul style="list-style-type: none"> <li>• An idea to move money happened, but we discussed who has the right to move/ hold this money.</li> <li>• To fundraise for the school must go through the Teacher OR PAC - NO OTHER OPTION</li> <li>• Must be official and follow the best practice of ' Motioning ' when allocating money.</li> <li>• Clear definition of what the 'Trust account is used for?' Parents think they have authority on this</li> </ul>

NEXT MEETING	ADJOURNMENT:
March 10th, 6:30 pm	8:00 pm