

**Lavington Elementary PAC Executive Meeting Minutes**  
**Held November 4th , 2024 in the Lavington Elementary Library**

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**ATTENDEES:**

- Crystal Sage (President)
- Jen de Bourcierl (Vice President)
- Genevieve Dunbar (Director)
- Hana Lebo (Secretary)
- Mike Sutch ( Principle)

**REGRETS:** Julie, Kylie, Michelle

**GUESTS:**

**MEETING CALLED TO ORDER:** 6:30 pm

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> <li>• N/A</li> </ul>	<b>MOVED:</b> Jenn Deboucier Genevieve Dunbar Crystal Sage <b>CARRIED</b>
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held on October 7th were approved as circulated.	<b>MOVED:</b> Angela Barnes Jenn Deboucier <b>CARRIED</b>

GUESTS	
<b>Principal's Report-</b> Mike Sutch <ul style="list-style-type: none"> <li>• Kindy T-shirts for Next Year's Students: \$300 Feedback from the parent meeting regarding the style was discussed. Fall and spring meetings are student-led, and an "open house" format is not permitted.</li> <li>• Request for Funding Considerations: The PAC plans to support items that will be on Mike's radar. The conversation is open, and we're considering what opportunities should be prioritized. It would be beneficial to be proactive in these discussions.</li> <li>• Stove: \$806 available. If purchased, the PAC will cover the cost. Genevieve mentioned that a double oven is preferable to a smaller one. We can also look into the cost of repairing or sourcing an alternative double oven.</li> </ul>	

Reports	
<b>Treasurer -</b> Julie Kentel <ul style="list-style-type: none"> <li>• We review the sharable copy as a PAC</li> <li>• We recently learned there is more data on a non-sharable drive</li> <li>• Looked at funds available for immediate use</li> </ul> <p><b>MOTION:</b> ( Genevieve Dunbar) To support t-shirts for new kindy entry students at a rate of \$15 per t-shirt up to \$300 (Secretary) Any discussion on the motion? Can the school cover if the number of children changes by Sep?</p>	<b>MOVED:</b> Genevieve Dunbar, Angela Barnes <b>CARRIED</b>  <b>MOTION:</b> Genevieve Dunbar Crystal Sage <b>CARRIED</b>
<b>Hot Lunch –</b> Genevieve Dunbar , Sabrina Hamelton and Lindsay <ul style="list-style-type: none"> <li>• Need to do another Order run, quickly so can be solved for January ( due to winter break)</li> <li>• Seeking feedback on the food, quality</li> <li>• Happy supporting Jitterbeans</li> <li>• Need support for volunteers, other than the team to pick up</li> <li>• The donation button was up and accessible</li> </ul>	
<b>DPAC –</b> Nicky Dunlop <ul style="list-style-type: none"> <li>• Crystal attended as a rep for us</li> <li>• DPAC did not get a gaming grant, due to the fact they were behind on reporting</li> <li>• Seeking More Indigenous Reputation</li> <li>• SD22 feedback about their poor website</li> <li>• Thursday @ 6:00 pm the next DPAC will be on Zoom, so if someone is interested in going, Crystal can get the info for them.</li> </ul>	

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OLD BUSINESS	
<b>Water filters at water fill stations</b> <ul style="list-style-type: none"> <li>Getting them back</li> </ul>	
<b>Clarification and discussion regarding PAC printing, communication and clerical support from the school</b> <ul style="list-style-type: none"> <li>Code has been given, to allow printing by code</li> <li>Reached out to decision-makers and finalized a softer approach to support Donelda to go back to what used to do.</li> </ul>	
<b>Clarification of the current feeding futures model and use of funds</b> <ul style="list-style-type: none"> <li>In the past a one day a week person was available, which didn't work, so we had to lay them off and repost the job</li> <li>It was one day a week, we had to pay for travel and it was not what she had envisioned.</li> <li>But now it is 1 hr a day, 5 days a week</li> <li>Charlotte Nelson is now the feeding futures representative ( have started with a breakfast cart model)</li> <li>When this food is out we still have food available in the office</li> <li>In past years spent \$ 4017 and this year \$667</li> <li>Also have a student and family affordability fund, benevolent fund ( held in trust) and a food benevolent fund ( for companies that want to donate to "an unnamed food fund"</li> </ul>	
<b>REVIEW OF ACTION ITEMS:</b> <ul style="list-style-type: none"> <li>April offered to share a review of Reno on Facebook. April will review a summary with another parent before posting to learn if the information is helpful</li> </ul>	

NEW BUSINESS	
<b>ACTION: Want to discuss Swimming lessons in future: DEFER TO THE NEXT AGENDA</b> <b>ACTION: Look up the fruit and Veggie program, and get involved through Agriculture BC: DEFER TO NEXT AGENDA</b> <b>ACTION: Learn more about classroom dehydrator: DEFER TO NEXT AGENDA</b> <b>ACTION: Learn more about classroom Kiln: DEFER TO NEXT AGENDA</b>  <b>Main Question: How to figure out better communication with faculty?</b>	
<b>Christmas Fair Facebook event share and invite</b> <ul style="list-style-type: none"> <li>on FB please say going and share the event</li> </ul>	
<b>Sign up Genius is up and running</b> <ul style="list-style-type: none"> <li>Thank you for setting up Crystal</li> <li>For PAC sustainability we need to use systems that support such processes and their longevity.</li> <li>The fee to use Signup Genius is Monthly but we have for 30 days</li> </ul>	
<b>ACTION: BUBBLE WONDERS: DEFER TO NEXT AGENDA</b> <ul style="list-style-type: none"> <li>Geoff offered to split the income made at a bubble show</li> <li>Reached out to inquire about the family fun night option.</li> <li>Thinking: Thursday the 13th</li> </ul> <b>ACTION: add the previous year's basket fundraiser documents to the drive.</b>	

ANNOUNCEMENTS	
<b>DPAC will not be paying the \$100 PAC fee for BCCCPAC</b> <ul style="list-style-type: none"> <li><b>DISCUSSION: Do we pac want to Vote</b></li> <li><b>DISCUSSION: What value to we get from being a member? they are the advocates for us at the provincial/ministry level</b></li> <li></li> </ul> <b>ACTION: Do we want to pay the \$100 now? we want Julie's opinion, ASAP</b>	

ADJOURNMENT	
The meeting adjourned 7:56 pm	