

Lavington Elementary PAC Executive Meeting Minutes
Held Dec 2nd, 2024 via Zoom and in Person

ATTENDEES:

- Angela Barnes (Past president)
- Crystal Sage (President)
- Jen de Bourcierl (Vice President)
- Julie Kentel (Treasurer)
- Genevieve Dunbar (Director)
- Kylie Walman (Director)
- Michelle Garipy (Director)
- Karen LaRiviere (Director)
- (DPAC Rep) ?
- (Inclusion Rep) ?
- Hana Lebo (Secretary)
 - Amy Griffith
 - Caleda Otter

REGRETS:

- Angela
- Julie
- Kylie
- Michelle
- Karen

GUESTS:

- Mike Sutch

The meeting called to order at 6:41 pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> • 	Genevieve Jen
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held on November 4th were approved as circulated. <ul style="list-style-type: none"> • Amendment of 	Caleda Amy

GUESTS	
<p>Principal's Report</p> <ul style="list-style-type: none"> • OWL camera on teams: FYI it takes pictures of you • Apologize for being absent • <u>Four items:</u> <ul style="list-style-type: none"> ○ Concert: We have two showings 1 and 5:30 pm. Mike asked us to post and also remind the parent community to have their children in attendance and prepared ○ Report Cards: Dec 19th, if have concerns parents need to reach out to teachers before the break. Donelda is a great resource to help parents in need with myED. Also highlights the value of myED throughout highschool ○ Student Teachers: Finalizing Practicum • Talent Show agenda items need to be addressed early in the meeting, so Mike is present and able to give feedback. • Jen and Mike discuss that mom Pantry delivery lines up well with the Christmas Concert, 	
<p>Faculty Report</p> <ul style="list-style-type: none"> • Colette will take on the responsibility of inviting other faculty to sign up via a sign-up sheet • Open conversions will continue and Faculty will do their best to attend • Mike will share info with the Faculty that we want to hear their voice and learn their needs as they evolve. • ACTION: Amy can make a document: With information like here is what we offer, with a note that teachers have autonomy and can decide on their own. Be mindful of how we present the offer, and understand the teacher's responses. Amy asked what the best style of communication was. Mike offered to share the content and/ or survey at an in-person meeting with staff. • Dehydrators: The story was shared: There was a grant years ago that gave each classroom a dehydrator. Do the Faculty know that they are available? they are mostly used at Harvest season. They are stored in various places as not all teachers use them. • Generate ideas to improve communication: Between PAC and Faculty, beyond just Collette and Crystal. We wanted to find a way to keep more people in the loop about classroom plans and goals and how we can support it as a PAC. An example of the Kiln was given. In the past PAC supported specific things like skiing, bowling etc... but we were seeking answers to the ambiguous areas. A Pottery day could be an event or Pro-D that could happen. Colette knows how to run the Kiln, staff are aware and the current clay is old and needs proper removal. PAC could buy new clay possibly. • Invite Mrs. Langlois to the January meeting 	

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Reports	
<p>Treasurer - Julie Kentel</p> <ul style="list-style-type: none"> ● Review and approval: <p>Reviewed Gaming account which is currently at zero: Because we received funds, but have outgoing cheques already for classroom funds, field trips etc which were reimbursed. This account will stay at zero for now.</p> <p>Reviewed other accounts and outstanding amounts and cheques. Julie made an estimate of the costs for Hot Lunch for the rest of the year.</p> <p>Available funds \$ 10 990</p> <p>Motion to pay \$50 donation to Firehall, in exchange for the use of their sign on Hwy 6.</p> <p>If interested in looking at financial overview it has income, expenses, classroom funds and a balance sheet which includes PAC value, a register of banking account and gaming account and PayPal. It is available to be viewed</p> <ul style="list-style-type: none"> ● Approve swimming lessons: <p>In the past, we had lessons available for grades 2 and 3, \$750 one year and other years a combo or Swim and O'keefe Ranch \$875</p> <ul style="list-style-type: none"> ● Classroom Activities by Grade: Should we provide money or do we ask the staff directly? ● Activity: <ul style="list-style-type: none"> ○ k/1 ○ 2/3 ○ 4/5 ○ 6/7 ● Julie suggested the language: Can we approve a dollar amount “up to”, ● Historically it doesn't have to be equal dollar value for each age group. There are other factors, like class size, other grants, SD22 funding etc... ● Amy can include in the document: If have \$500 available what would you like to do/support to do for your grade group? ● Mike said, to be mindful if surveying teachers to go through Mike. The last staff meeting is tomorrow. Amy will send the agenda item, and a survey by the morning of December 3rd <p>MOTION: motion that for grade groups K/1,2/ 3 and 4/5 we approve spending up to \$500 each, for an educational field trip for something similar to swim lessons or the ski trip in the past.</p> <p>MOTION: motion to approve funds for \$400 ceiling tiles and \$500 towards a grade 7 banquet and or celebration.</p>	<p>Crystal Jenn Carrid</p> <p>MOTION: Julie Geneive All in favor</p> <p>MOTION: Julie Crystal ALL in favor</p>
<p>Hot Lunch – Geneive Dunbar</p> <ul style="list-style-type: none"> ○ ● The current Hot Lunch Run only goes until winter break ● Need to sort out Ordering available mid-December so that it can be available after Christmas Break. ● Leftover Pizza in the freezer: How can we disperse it? Store it better- with plastic wrap vs just in cardboard. It was suggested that Charolette could maybe support this. If not Charlotte, Colette offered to. Pajama day: Amy will offer this pizza to the children, not in place of lunch but as a bonus party snack. ● Freezer: Full of not just pizza but also bread, and even last year's feeding futures program. ● Geneive and Charolette will coordinate a freezer cleanout for January ● Mike approved the purchase of a Feeding Future fridge. ● Meeting with Shannon required: Regarding the storage cabinet in the storage room(33 and a half inches of space to be given to feeding futures for this new fridge) ● Changes to the hot lunch corner in the storage room: Mike shared that a shelf can't be sorted, even if stand-alone without a maintenance request or work order or going through purchasing. ● What steps can we take in regards to shelving: Screenshot Home Depot sales and Mike will put in the work order to be designed or purchased and installed. * If we change our mind, we have to pay for the cost of the work order to create the estimate, therefore have to be positive about the researched choice. 	
<p>DPAC –</p> <ul style="list-style-type: none"> ● No one available to step up 	

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Fundraisers	
<ul style="list-style-type: none"> ● Pop-corn sale at the evening show on Dec 4 have been approved by Mike A notice should be sent to families to advise parents that popcorn available for \$3 and juice boxes for \$1. <ul style="list-style-type: none"> ● Messaging required to share about popcorn. ● Organization required: for supervision when doors are open: with book fair and popcorn concession. ● Mike and Colette will confirm the hours of the book fair and open the doors in School. 	
<ul style="list-style-type: none"> ● Christmas Fair Update <ul style="list-style-type: none"> ○ Year 2 under Crystal's direction ○ Sold more tables, made \$1110 ○ Silent auctions made less, children's activities made less also.(Fewer tickets as a result of less to do) ○ Made \$1600 	
<ul style="list-style-type: none"> ● Bubble Wonders <ul style="list-style-type: none"> ○ Geoff is available March 13th Original idea was a combo of a Talent show and a Bubble show ○ Heather Languais, mentioned that wants to run a Talent show, so perhaps these could be done in partnership. ○ Mike and Crystal invited her to come in January to continue this topic. 	
<ul style="list-style-type: none"> ● Mom's Pantry update <ul style="list-style-type: none"> ○ Arriving on Wednesday,same time as the play ○ We didn't make the minimum, therefore we have to pay the shipping fee 	
<ul style="list-style-type: none"> ● Fun Fair <ul style="list-style-type: none"> ○ April is absent ○ The prize table host is unavailable and they want to use Amazon over Teach and Learn due to cost ○ Eager to support Teach and Learn differently.Julie shares that PACS constitution is to support children, not businesses. ○ Fun Fair doesn't make money, want to make it financially viable, but also a fundraiser ○ ○ Is there a budget for Funfair: We have data now on how FunFair ○ ○ Mike said that Lavinton is one of the only schools that does stuff that is not just for financial gain ex: fun fair <p>Discussed PAC philosophy: What is our goal, what are the ideal opportunities, what are we really about ex: are we about making money or bringing families together?</p> 	
<ul style="list-style-type: none"> ● Sign up Genius. <ul style="list-style-type: none"> ○ Discussion that we should pin things on Fb ○ We use the PAC website, FB and email. 	
<p>NEXT MEETING JAN 13th at 6:30</p>	

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OLD BUSINESS	
<p>* BCCPAC membership Not going to continue membership DPAC has a membership, so we do have a connection A review of the history of misfiling at DPAC happened, and therefore funding holes occurred. Do we want to pay for the membership to be able to vote? MOTION: VOTE ON DECISION: Based on previous discussions Lavington Elementary pas does not want to purchase a BCCPAC membership for the 2024/2025 school year"</p>	<p>Genieve All in favor</p>
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NEW BUSINESS	
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ANNOUNCEMENTS	
* Next meeting date & time Oct 7 6:30	

ADJOURNMENT	
The meeting adjourned @ 8:31 pm	