

**Lavington Elementary PAC Meeting Minutes**  
**Held October 4, 2023 in the Lavington Elementary Library**

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**ATTENDEES:**

Julie Kentel (Past president)  
 Angela Barnes (President)  
 Jennifer Brandle-McCall (Vice President)  
 Sabrina Hamilton (Treasurer)  
 Genevieve Dunbar (Director)  
 Nicky Dunlop (DPAC Rep)  
 Crystal Sage (Co-Inclusion Rep)  
 Brandi Rusk (Secretary)  
 Adele Baltuoniene  
 Karen Lariviere

**REGRETS:**

Kylie Walman (Director/Co-Inclusion Rep)  
 Caleeda Otter (Director)  
 Jamie Royston

**GUESTS:**

Mike Sutch (Principal)  
 Colett Bosch (Teacher)

Meeting called to order at 6:31pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> <li>• None</li> </ul>	<b>MOVED</b> Julie Kentel Nicky Dunlop  <b>CARRIED</b>
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held x were approved as circulated.	<b>MOVED</b> Sabrina Hamilton Julie Kentel  <b>CARRIED</b>

GUESTS	
<b>Teacher Report – Colett Bosch</b> <ul style="list-style-type: none"> <li>• Wonderful start to the year – very busy</li> <li>• Many events in September                             <ul style="list-style-type: none"> <li>○ Terry Fox run</li> <li>○ Orange Shirt Day - teachers have spent a lot of time in professional development learning, well handled by the school</li> <li>○ Stone Soup – recommend not having on same day as Orange Shirt Day, but soup was good</li> </ul> </li> <li>• Upcoming events                             <ul style="list-style-type: none"> <li>○ Grade 7 will do the young entrepreneur this year</li> <li>○ Students want to do the Howling (relay races on Halloween)</li> </ul> </li> <li>• SOGI                             <ul style="list-style-type: none"> <li>○ Was challenging with the activity around SOGI activities</li> <li>○ Trying to teach kids about being kind to one another</li> </ul> </li> <li>• Pre-School                             <ul style="list-style-type: none"> <li>○ There a few kids enrolled in the new pre-school program at Lavington</li> <li>○ Mike Sutch is technically the manager of the day program</li> <li>○ In terms of the budget, the program has their own</li> </ul> </li> <li>• Mrs. Bosch left the meeting</li> </ul>	

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<p><b>Principal's Report – Mike Sutch</b></p> <ul style="list-style-type: none"> <li>• Busy start up for the year</li> <li>• Stone soup went over really well and positive experience for the kids</li> <li>• Buddy benches             <ul style="list-style-type: none"> <li>○ Requesting an update</li> <li>○ PAC is buying 1.5 and the previous grade 7 is paying for the other 0.5</li> <li>○ Finishing up the budget</li> </ul> </li> <li>• Stove Work Order             <ul style="list-style-type: none"> <li>○ Will not be getting a cover for it – disagreement between maintenance and PAC about the purchasing of the stove (was RDNO that purchased)</li> <li>○ Recommended to put up a sign and don't put items on the stove – there has been a sign up during each time of a fire</li> <li>○ PAC suggest that for short term, pull off the knobs and put in drawer to ensure safety. Is not a long term solution.</li> </ul> </li> <li>• Swimming             <ul style="list-style-type: none"> <li>○ Teachers asking if PAC can support the grade 2/3 swimming</li> <li>○ It is already in our budget</li> <li>○ <b>ACTION:</b> Angela will get the amount to Mike</li> </ul> </li> <li>• Spirit Wear             <ul style="list-style-type: none"> <li>○ Asked the students for feedback and are offering new colour</li> <li>○ Culture drives the school and can start with the simple things</li> <li>○ Would like as a welcome for all Kindergarten students and new students have a Lavington Lynx t-shirt. Ask for PAC to consider adding to the budget to pay for t-shirts in 2024 and can add a note to invite new parents to PAC. Likely would need to order in the spring. If ordered for each student, then \$10 each.</li> <li>○ <b>ACTION:</b> For PAC to consider purchasing the shirts and decide in the January. To consider for all students and the kindergarten students for 2024.</li> <li>○ Currently selling shirts at close to cost.</li> </ul> </li> <li>• Gaga Pit             <ul style="list-style-type: none"> <li>○ Current pricing just under \$12k – may fluctuate depending on cost</li> <li>○ <b>ACTION:</b> Nicky to look at some funding sources including a grant and Tolko</li> </ul> </li> <li>• Reminder that conferences October 26-27, half days             <ul style="list-style-type: none"> <li>○ No mandate to have scheduled interviews</li> <li>○ Some teachers will have an open house and some will have it scheduled</li> <li>○ When have had open houses in past, have been able to find quiet space for private conversations when appropriate/needed</li> </ul> </li> <li>• Request for deep freeze to be thawed and cleaned out             <ul style="list-style-type: none"> <li>○ Mike to notify Jennifer when Boys and Girls Club come to clean out</li> </ul> </li> </ul>	
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**Reports**

<p><b>Treasurer – Sabrina Hamilton</b></p> <ul style="list-style-type: none"> <li>• Received the letter back for gaming, will shortly have money deposited approx. \$3360</li> <li>• Mug n' Muffin expenses to the school, they will then invoice PAC for half the costs</li> </ul>	
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<p><b>Reading Together – Mike Sutch</b></p> <ul style="list-style-type: none"> <li>• Have a number of volunteers in place</li> <li>• Looking to start mid-October</li> </ul>	
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<p><b>Hot Lunch – Jennifer Brandle-McCall</b></p> <ul style="list-style-type: none"> <li>• The Hot Lunch Committee met September 14 to review the year ahead and plan our first run (6 weeks) of hot lunches.</li> <li>• Ordering is live and will close the evening of Sunday, October 1. Hot lunches will begin on Thursday, October 5 with Easy Thursdays.</li> <li>• Our hot lunch team agreed that our main goals for this year are:             <ul style="list-style-type: none"> <li>○ Supply nutritious fun meals that the kids enjoy</li> <li>○ Give parents a break from preparing lunches several times a week</li> <li>○ Increase kids' food repertoire and breakdown food barriers through exposure</li> <li>○ Support kids in our school who benefit from our food program if they don't regularly bring lunch to school</li> <li>○ Support local food businesses and build community connections</li> </ul> </li> <li>• Jennifer has connected with our volunteers and we will be well supported by many helpers this year so as to spread the workload.</li> <li>• Please provide any feedback or suggestions on the hot lunch program to either Jennifer Brandle-McCall, Genevieve Dunbar or Angela Barnes.</li> <li>• Huge thank-you to Julie for teaching the hot-lunch program</li> </ul>	
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<p><b>DPAC – Nicky Dunlop</b></p> <ul style="list-style-type: none"> <li>• DPAC meeting occurred on September 27</li> <li>• Moving forward will be accessible online – likely in the new year</li> <li>• Indigenous department shared their plans – would like feedback on what schools are doing for the remainder of year to share ideas</li> <li>• Restitution work in schools was shared – Lavington will be the first school to be restitution trained (at next development day)</li> <li>• Looking at bringing in a trainer for parents to continue learning/teaching at home</li> <li>• DPAC will pay for a zoom license that PAC can share</li> <li>• DPAC will cover cost of BC PAC membership</li> <li>• Role of PAC is not to defend/explain a part of policy or curriculum. We can engage the dispute resolution process and support the parent in the process.</li> </ul>	
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**OLD BUSINESS**

<p><b>Gaga Pit – Nicky Dunlop</b></p> <ul style="list-style-type: none"> <li>• Will work with Mike on this</li> </ul>	
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Fundraisers	
<b>Christmas Market – Crystal Sage</b> <ul style="list-style-type: none"> <li>Sold 15 tables so far – covers cleaning cost</li> <li>Able to use the pre-school room for the children’s store</li> <li>Bookfair will also be run on the Saturday</li> <li>Grade 7 class will run the tea house</li> <li>Asked the firehall about support – waiting on their response</li> <li>Cost \$224.60 to clear the snow if it snows that morning from the parking lot</li> </ul>	
<b>Domino’s Dough Raiser – Angela Barnes</b> <ul style="list-style-type: none"> <li>Sold 40 cards at a profit of \$600</li> <li>Have some cards left, will keep them and sell again in early 2024</li> <li>Recommend have a student sell them at the front door at the Christmas Craft Fair</li> <li><b>ACTION:</b> Angela to put a post on the Lavington page</li> </ul>	

NEW BUSINESS	
<b>School Lobby Christmas Tree</b> <ul style="list-style-type: none"> <li><b>MOTION:</b> To approve purchasing of an Artificial Christmas Tree, storage bag and lights for the Foyer up to \$350 if cannot find a donated tree before November 1, 2023. <ul style="list-style-type: none"> <li><b>ACTION:</b> Genevieve to try and get a tree donated, Angela to ask the community member that donated to the kitchen.</li> </ul> </li> </ul>	<b>MOTION</b> Angela Barnes Sabrian Hamilton  <b>CARRIED</b>
<b>Christmas Raffle Baskets</b> <ul style="list-style-type: none"> <li>Looking for a Volunteer(s) to the lead and also apply for the gaming licence</li> <li><b>ACTION:</b> To apply for a gaming licence</li> <li>Sub committee: Genevieve (admin), Angela (collecting), Nicky (putting together), Executive sell tickets</li> </ul>	
<b>Stone Soup</b> <ul style="list-style-type: none"> <li><b>MOTION:</b> To approve covering extra costs for the Stone Soup up to \$75.40</li> <li>Had to purchase a few items for the soup (broth, crackers, butter, onions)</li> </ul>	<b>MOTION</b> Julie Kentel Jennifer Brandle- McCall  <b>CARRIED</b>
<b>Pre-School</b> <ul style="list-style-type: none"> <li>There a few kids enrolled in the new pre-school program at Lavington</li> <li>Mike Sutch is technically the manager of the day program</li> <li>In terms of the budget, the program has their own</li> </ul>	

ANNOUNCEMENTS	
Next PAC meeting will be November 6, 6:30pm in the library	

ADJOURNMENT	
The meeting adjourned @ 7:54pm	