

Lavington Elementary PAC Meeting Minutes
Held December 4, 2023 in the Lavington Elementary Library

ATTENDEES:

- Julie Kentel (Past President)
- Angela Barnes (President)
- Jennifer Brandle-McCall (Vice President)
- Genevieve Dunbar (Director)
- Kylie Walman (Director/Co-Inclusion Rep)
- Nicky Dunlop (DPAC Rep)
- Crystal Sage (Co-Inclusion Rep)
- Brandi Rusk (Secretary)

REGRETS:

- Caleeda Otter (Director)
- Sabrina Hamilton (Treasurer)

GUESTS:

- Mike Sutch (Principal)
- Debbie Vandesande (Teacher)
- Pam Sophonow (Teacher via Zoom)

BABYSITTERS (6:33-8:08):

- Eva Kentel

Meeting called to order at 6:33pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was reviewed with no changes. Requested additions to agenda: <ul style="list-style-type: none"> • No items to add to agenda • Lauren Anderson removed from babysitting, unable to attend 	
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held November 6, 2023 were approved as circulated.	MOVED Julie Kentel Genevieve Dunbar CARRIED

GUESTS	
School Trustee Report – Kelli Sullivan <ul style="list-style-type: none"> • Unable to attend the meeting • Meeting highlights attached to package 	
Teacher’s Report – Pam Sophonow <ul style="list-style-type: none"> • Teachers finishing up report cards and to be released Friday (Dec 8) • Planning a winter fun day and will be doing a few activities around the school and hopefully skating rink (December 20) • At the end of the day, there will be a sing along in lieu of a Christmas Concert • Ivana Stevens have been in talks already with a few others for volunteers Carpet Request <ul style="list-style-type: none"> • Requested the carpet, have one that is too small to fit all the children on • The current one is falling apart, very difficult to clean and needs to be replaced • Priced out one that is a bit larger in size and warranted for commercial work. Wanted to have a pattern that helps kids have a spot to sit and helps manage behaviour. Pam Sophonow left the meeting	

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<p>Principal's Report – Mike Sutch</p> <p>Report Cards</p> <ul style="list-style-type: none"> • In the transition phase • The District was proactive and did implement a few items that are no longer staying – will be some change occurring • Three standard report cards, parent/teacher interviews and the use of SeeSaw <p>Winter PAC Meeting Time/Format</p> <ul style="list-style-type: none"> • Request if meetings could be earlier or different formats available • Discussion ensued regarding times and if switched to zoom during winter • Decided to have next few meetings on zoom <p>Student Teacher Update</p> <ul style="list-style-type: none"> • School has two student teachers - last day on Friday • Will be honoring them on Friday at the assembly <p>Spirit Wear/Spirit Days</p> <ul style="list-style-type: none"> • Requested students to wear school gear on Fridays <p>Safety Update</p> <ul style="list-style-type: none"> • Lockdown drill will be on Wednesday • Will be widely discussed with students <p>Superintendent Visit</p> <ul style="list-style-type: none"> • The Board and Superintendent are visiting each family of schools this year • Trustee, Superintendent, Directors etc. come for a tour • Two students led the tour - talk about the school, good, bad • The presented on the school data as a school family as a group – presented on the strategic plan <p>School Goals</p> <ul style="list-style-type: none"> • Last year the staff came up with two goals: mental health and literacy/numeracy <ul style="list-style-type: none"> ○ Goals guide actions, funding etc ○ Generate within in school but feeds into the district strategic goals 	
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Reports	
<p>Treasurer – Sabrina Hamilton</p> <ul style="list-style-type: none"> • Not able to attend meeting • Will send report out shortly 	
<p>Hot Lunch – Jennifer Brandle-McCall</p> <ul style="list-style-type: none"> • Had a very good run and did well • Full breakdown on program available in package • Discussed the date for the next popcorn day in December <ul style="list-style-type: none"> ○ Mike supports the original date planned 	
<p>DPAC – Nicky Dunlop</p> <ul style="list-style-type: none"> • Meeting agenda attached • There was no DPAC since the last PAC meeting – next one December 6 • Went to the conference in November – theme was inclusion • Slack group has started for DPAC to encourage more conversation and resource sharing • Provided some resources for disaster planning – provided to Mike • BCCPAC fees should now have been paid on behalf of PAC • Looking for more parents to join DPAC – need to be endorsed by school PAC <p>Motion: That Nicky is endorsed by the PAC to accept any available position at DPAC</p>	<p>MOTION Julie Kentel Genevieve Dunbar CARRIED</p>

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OLD BUSINESS	
<p>Kindergarten Carpet</p> <ul style="list-style-type: none"> Confirmed with Treasurer that enough finances available The carpet then belongs to the school School gets a budget and leftover is split up and furniture and supplies is part of that – the school is responsible to replace over time Can go over the budget but comes from somewhere else General discussion ensued <p>Motion: To purchase a carpet for the kindergarten at a total of \$649. – Did not pass, does not align with our constitution</p>	<p>MOTION Crystal Sage Julie Kentel DEFEATED</p>
<p>Grade 7 Bank Account</p> <ul style="list-style-type: none"> No rules against having the separate account Any non-profit can designate funds Under the bylaws for bank accounts read that all funds must be in the name of the council General discussion ensued ACTION: For Sabrina to bring more information and provide more details to the next meeting <p>Motion: To create a subcommittee with PAC, Treasurer and representative from Grade 7 parents.</p>	<p>MOTION Crystal Sage Julie Kentel CARRIED</p>
<p>Gaming License</p> <ul style="list-style-type: none"> Was able to cancel for Christmas and will reapply for Annie production <p>Action: Apply for gaming license for Annie production</p>	
Fundraisers	
<p>Christmas Market – Crystal Sage</p> <ul style="list-style-type: none"> Market did very well and total profit was \$1886.65 – full breakdown in package Great feedback from parents and vendors Hoping to do again next year 	
<p>Art Card Fundraiser – Angela Barnes</p> <ul style="list-style-type: none"> Was down one division and preschool unable to participate Made \$457 profit from fundraiser – slightly down from 2022 Looking for someone to take over next year – will send out to the broader parent community 	
NEW BUSINESS	
<p>Kitchen Stove</p> <ul style="list-style-type: none"> As part of the feeding futures provincial program, there is a two year plan for infrastructure and updates – required to put in application District put in application on our behalf and we are identified for second year. Do not have additional information for it at this time. Safety hazard for the school, if we are unable to have resolved may not be able to continue the hot lunch program 	
ANNOUNCEMENTS	
<p>Next PAC meeting will be January 8, 6:30pm via Zoom</p>	
ADJOURNMENT	
<p>The meeting adjourned @ 8:08pm</p>	