

Lavington Elementary PAC Meeting Minutes
Held April 3, 2023 via Zoom

ATTENDEES:

- Julie Kentel (president)
- Nicky Dunlop (immediate past president)
- Angela Barnes (vice-president)
- Brandi Rusk (secretary)
- Caleeda Otter (director)
- Genevieve Dunbar (director)
- Michelle Soroka (director)
- Josh Wade (interim treasurer)
- Crystal Sage

REGRETS:

- Jennifer Brandle-McCall (treasurer)
- Kylie Walman (director)

GUESTS:

- Nigel Maccagno – Principal

Meeting called to order at 6:30pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved. Requested additions to agenda: <ul style="list-style-type: none"> • Stove in school kitchen • Bystander training 	MOVED Josh Walker CARRIED
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held March 6, 2023, were approved as circulated.	MOVED Angela CARRIED

GUESTS & REPORTS	
Kelli Sullivan – Trustee <ul style="list-style-type: none"> • Unable to join this evening • Will be returning to our meeting in June 	
Nigel Maccagno – Principal’s Update Recognition <ul style="list-style-type: none"> • Big recognition to Russ for all his work during the Winter Games • Always has care and attention to the school • Thank-you Russ for your support Sound System & Projector Project: Update <ul style="list-style-type: none"> • Project has been completed • Great picture with great sound • Easy to use – well labeled • Ready for Movie Nights/Assemblies/Presentations Music/Fine Arts Wishlist Update: Ukuleles <ul style="list-style-type: none"> • We decommissioned 18 ukuleles – they are really old and maxed out to be tightened • Decommissioned ones will be used for an art project • School will apply for a grant in September (Music Counts Band Aid Program) • Future Lavington could use \$2700.00 - \$3000.00 for 30 new ukuleles (about \$82 each) Cross Country Running: Dates <ul style="list-style-type: none"> • April 19th @ Marshall Fields • April 26th @ Marshall Fields • May 3rd @ J.W.I Lumby • Excited to be back at Marshall Fields • Grades K-7 Track & Field <ul style="list-style-type: none"> • Zone Meet May 23 • District Meet June 1 • Occurring at Okanagan College • Grades 4-7 Spring Conferences: Dates & Expectations <ul style="list-style-type: none"> • April 27th & 28th: Busses run 3 hours early (11:16 Dismissal) • Purpose: review and celebrate student growth and progress in relation to Fall goals. • 15 minute conference in child’s classroom • Information on how to book a conference (Microsoft Bookings) will come out the week of April 10th – parents to expect an email with instructions <ul style="list-style-type: none"> • Nigel will be moving to JW Inglis next year • Michael Sutch will be moving to Lavington – will be in good hands 	

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<p>Treasurer Report – Josh Wade</p> <ul style="list-style-type: none"> Bank balance 14,007 Gaming account 1,300 	
<p>DPAC Update – Nicky Dunlop</p> <ul style="list-style-type: none"> Been sponsored to Leadership Conference in Vancouver for May Leadership dinner in beginning of May – typically a couple people from each PAC attend Action: To collect the information for the dinner and report back - Nicky 	
<p>Hot Lunch – Julie Kentel</p> <ul style="list-style-type: none"> Brought in approx. \$27k, expenses \$18k, profit \$8.7k – as of today, still have some expenses left Couple more popcorn days being booked for the year 	

OLD BUSINESS

<p>BC Winter Games Update – Nicky Dunlop</p> <ul style="list-style-type: none"> Massive success – Lavington led the way, excellent feedback Everyone felt so welcome to go to Lavington – great feedback about classrooms and hallways Russ was recognized at the award ceremony Concession was moved to Seaton Jax was around a little bit during the games Action: To do something for Russ from the PAC at the end of the year to recognize 	
<p>Scholarship Recipient – Genevieve Dunbar & Brandi Rusk</p> <ul style="list-style-type: none"> Made a choice – confidential until the award presented Based on community investment, financial need and Lavington attendance 	
<p>AGM Planning</p> <ul style="list-style-type: none"> Friday, June 2, 2023 Will continue to plan at the next meeting as well Would like to do a bbq again – burgers and hot dogs (with veggie option) Action: Put something out in May to RSVP and request headcount - Julie Grills from the firehall 	
<p>Fundraisers</p> <p>Popcorn Day (March 15) – Julie Kentel</p> <ul style="list-style-type: none"> Sales \$201.00, Costs \$99.75, Income \$101.25 <p>Movie Night – May 12, 2023</p> <ul style="list-style-type: none"> More information to follow <p>Back to Earth – Nicky Dunlop</p> <ul style="list-style-type: none"> Fundraiser just wrapped up Still waiting for more information on the fundraiser and draw (being drawn May 4) 	

NEW BUSINESS

<p>Future Fundraisers</p> <p>Domino’s Dough Raiser</p> <ul style="list-style-type: none"> Angela will lead the project Buy the card in September and good for the year – get free pizzas and then discount for the remainder of the year Previously \$20 per card – will have to see what the new price is for 2023 Action: To plan the fundraiser in September - Angela <p>Christmas Bazaar</p> <ul style="list-style-type: none"> Crystal Sage volunteered to help with the event and chair a committee Josh to help run the concession side and rope in the firehall Michelle has all the information up on the Google drive to share If want to run this, have to order the tables from the district far ahead of time and start reaching out to the vendors in the summer Timing to be the end of November Action: Connecting with Donelda to put in the order and pre-planning for vendors – Crystal 	
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<p>Kitchen Stove</p> <ul style="list-style-type: none"> • Had a small stove fire during the Winter Games – has happened at least 3 times • Suggest that we replace the stove – could use something better, but there is a limited power supply • Purchased from the RDNO a couple years ago for the school • Fan above the stove also does not work • Action: To check on the work order for the fan to be corrected – put in for the school a few years ago - Nigel • Action: To investigate and get quotes to build guard on buttons and elements (Eagle Industries perhaps) – Nigel <p>Kitchen Items Needed</p> <ul style="list-style-type: none"> • PAC does not have a freezer • Would like a full size stand up freezer – can share with the pre-school • We also need a food processor – doesn't have to be new • Need two quality chef knives • Motion: PAC spend up to \$200 to purchase two chef knives • Motion: To give the hot lunch program the ability to purchase a freezer if required up to \$1500 • Action: Post on Lavington Community page if anyone has a food processor willing to donate - Julie 	<p>MOTION Julie Kentel CARRIED</p> <p>MOTION Nicky Dunlop CARRIED</p>
<p>Bystander Training</p> <ul style="list-style-type: none"> • The kids need the tools to handle difficult situations • There is an opportunity to help teach the kids more about being a bystander and taking action • School has reached out to Joel Cougar (rcmp liaison) and trying to get him to the school to do some training with the kids this week or next • At the school level, this is a constant teaching with the students throughout the year • Action: Go through list of pre-approved presenters to see if something appropriate that PAC could sponsor – Nigel • Investigate if block parents in the community • Community Grants program is open – creating more community events will bring the community together 	

ANNOUNCEMENTS	
Next meeting May 1, 2023, at 6:30pm via in person	

ADJOURNMENT	
The meeting adjourned @ 8:02pm	

Lavington Elementary PAC Meeting Action Items

Updated: April 3, 2023

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#	ITEM	WHO	STATUS	DATE	Comments
2023-04	Collect information RE: PAC dinner and provide	Nicky	Complete	May 2023	
2023-05	To provide recognition to Russ at school Yearend	Nicky		May 2023	
2023-06	To put out event for the June PAC AGM	Julie		May 2023	
2023-07	Plan Domino's Dough Raiser fundraising	Angela		September 2023	
2023-08	Connect with Donelda to put in order for tables for Christmas Bazaar	Crystal		May 2023	

March 6, 2023 via Zoom

#	ITEM	WHO	STATUS	DATE	Comments
2023-02	To find out what the district provides in funding for outdoor equipment	Nigel		September 2023	

October 12, 2022 in the Lavington Elementary Library

#	ITEM	WHO	STATUS	DATE	Comments
2022-13	Investigate further if would like to participate in further fundraising opportunities. <ul style="list-style-type: none"> • Purdy's • Vernon Teach & Learn Fudge • Christmas Bazaar 2023 • Domino's Dough Raiser 		Complete	April 2023	On minutes

September 13, 2022 in the Lavington Elementary Library

#	ITEM	WHO	STATUS	DATE	Comments
2022-04	Create PAC one pager to add to the 2023/2024 agenda books	Julie		April 2023	Being worked on