

**Lavington Elementary PAC Meeting Minutes**  
**Held December 5, 2022 in the Lavington Elementary Library**

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**ATTENDEES:**

- Julie Kentel (president)
- Angela Barnes (vice-president)
- Brandi Rusk (secretary)
- Jennifer Brandle-McCall (treasurer)
- Genevieve Dunbar (director)
- Caleeda Otter (director)
- Kylie Walman (director)
- Stephanie Wade (DPAC rep)
- Jaime Royston
- Nicole Plysiuk

**REGRETS:**

- Nicky Dunlop (immediate past president)
- Michelle Soroka (director)

**GUESTS:**

- Nigel Maccagno – Principal
- Kelli Sullivan – School Trustee

Meeting called to order at 6:30pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> <li>• None</li> </ul>	<b>MOVED</b> Angela Barnes  <b>CARRIED</b>
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held November 7, 2022, were approved as circulated.	<b>MOVED</b> Stephanie Wade  <b>CARRIED</b>

GUESTS & REPORTS	
Kelli Sullivan – District Update <ul style="list-style-type: none"> <li>• Took oath of office and had orientation</li> <li>• Mid November meeting – had Garden Club presentation and Student Voice presentation</li> <li>• Elections for the key roles – detailed in the meeting minutes (available on website)</li> <li>• Updates with the bylaws – some of the bylaws are very old and need updates (ie. for inclusivity)</li> <li>• CUPE agreement was ratified (SD22 was first district to ratify) – BCTF also recently ratified</li> <li>• CES Conference (Career Education Academy) last week, around career readiness and trades</li> <li>• Trustee Academy also occurred – lots of learning on policy and governance</li> <li>• SD22 had a CARE Summit (Climate Action) – comes from student leadership                             <ul style="list-style-type: none"> <li>○ Was a success</li> </ul> </li> <li>• Off the Rails being put on by Kal Secondary                             <ul style="list-style-type: none"> <li>○ Play put on and written by students</li> <li>○ Times are happening all week</li> </ul> </li> <li>• Coldstream School PAC is also on Monday nights, so will need to alternate meetings</li> <li>• Requested to Kelli to find out more information on how we can start the process to if interested in pursuing requesting more representation for Coldstream in the School Trustees</li> </ul>	

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<p>Nigel Maccagno – Principal’s Update</p> <p><b>School Updates</b></p> <ul style="list-style-type: none"> <li>• Try to bring as many supports and presentations to school as possible. Many reasons:             <ul style="list-style-type: none"> <li>○ Building teacher capacity</li> <li>○ Bring in other presenters to give teachers the opportunity to take a step back and view/learn class strengths</li> <li>○ Many presenters are content specific/specialties that we do not have expertise in</li> </ul> </li> <li>• WWEST – UBC (Women in Engineering, Science and Technology)             <ul style="list-style-type: none"> <li>○ Students have been enjoying the sessions</li> <li>○ No costs to the school</li> <li>○ Trying to get them into the school again</li> <li>○ The presenters enjoy coming to the school</li> </ul> </li> <li>• Gleaners             <ul style="list-style-type: none"> <li>○ Kids volunteered at Gleaners</li> <li>○ Kids did a great job and really enjoyed it, very respectful</li> <li>○ Lots of volunteers to help to students</li> <li>○ Gleaners said the most productive class they’ve ever seen</li> </ul> </li> <li>• Metis Bev             <ul style="list-style-type: none"> <li>○ Motivational speaker that travels throughout Canada and teaches students jig and history</li> <li>○ Trying to get Frank Marchand to come in that teach students</li> </ul> </li> <li>• OSO – Okanagan Symphony             <ul style="list-style-type: none"> <li>○ Entire school booked for March to attend</li> <li>○ Working on bussing</li> </ul> </li> <li>• Silver Star/Sovereign Lake             <ul style="list-style-type: none"> <li>○ March 13/14 (gr 4/5) – Sovereign</li> <li>○ Not determined dates for gr 6/7 – Silver Star</li> </ul> </li> <li>• Indigenous Education             <ul style="list-style-type: none"> <li>○ Carley Hills</li> <li>○ Map Activity done with the school – about residential schools, traditional boundaries, and timelines</li> <li>○ All K-7 had the experience</li> </ul> </li> <li>• Elf Jr Performance             <ul style="list-style-type: none"> <li>○ Students are working so hard on the production</li> <li>○ Huge thank you to Mrs. Stevens and all the volunteers</li> <li>○ Cost so far approx. \$1500 (purchasing, lighting etc)</li> </ul> </li> <li>• Entrepreneur Fair (Grade 7)             <ul style="list-style-type: none"> <li>○ Thursday and Friday of this week</li> <li>○ Afterwards they will clean up and start setting up for play</li> </ul> </li> <li>• Mental Health &amp; Healthy Promoting Schools Liaison</li> </ul> <p>Mid-Year Reports:</p> <ul style="list-style-type: none"> <li>• Released December 22, 2022 (last day of school)</li> <li>• Email reminder will go out ahead of time on how to obtain</li> </ul> <p>Pickle Ball</p> <ul style="list-style-type: none"> <li>• Staff are aligned</li> <li>• Lessons confirmed with the school</li> <li>• Aaron Hoffman confirmed to come to a Pro-D and teach the teachers</li> </ul>	
<p>Treasurer Report – Jennifer Brandle-McCall</p> <ul style="list-style-type: none"> <li>• GIC purchase request put in November 23 (\$3000)</li> <li>• Jennifer is heading out of country in January – need someone to take over for at least three months, particularly if someone knows how to use QuickBooks and some bookkeeping experience.</li> <li>• <b>Action:</b> Put post on Facebook to see if interest – hoping someone in role in December so cross over training.</li> <li>• Also need to have a third person on the account to sign of cheques</li> <li>• <b>Motion:</b> Nominate Angela Barnes to be signer on Account</li> </ul>	<p><b>MOTION</b> Julie Kentel</p> <p><b>CARRIED</b></p>
<p>DPAC Update – Kiley Walman</p> <ul style="list-style-type: none"> <li>• Approach District to come up to one unified plan for when PAC having something installed in the school. Currently each school is having a different experience.</li> <li>• Facilities team have provided a draft (will be provided) and they are asking all PAC for feedback</li> <li>• <b>Action:</b> Request to bring feedback to DPAC on their website and keeping up to date (currently still 2020 information)</li> <li>• Will confirm if there is a meeting in December (believe the AGM was December 1)</li> </ul>	
<p>Hot Lunch – Julie Kentel</p> <ul style="list-style-type: none"> <li>• Excited about the food this time arounds</li> <li>• School has some money available and is helping students that cannot pay for food</li> <li>• Lavington Food Fund also fundraises to help support students</li> <li>• Firehall mentioned that they were interested in donating as well – would be helpful for next year after provincial funding ends</li> </ul>	

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OLD BUSINESS	
Literary Society - Jaime Royston <ul style="list-style-type: none"> <li>• Have been discussing with Society. Doing training this week on training for coordinator role.</li> <li>• Stephanie has volunteered to be a reader.</li> <li>• <b>Action:</b> Need another volunteer reader (put up on FB) and then can start.</li> <li>• Will let PAC know if need any support to purchase books</li> </ul>	
Fundraisers  Moms Pantry Fundraiser – received order <ul style="list-style-type: none"> <li>• Did not reach the minimum dollar amount to get free shipping – Moms Pantry graciously gave to us for free</li> <li>• \$1200 approx. raised</li> </ul> Fun Fair <ul style="list-style-type: none"> <li>• Have a set plan for the fair</li> <li>• Waiting to hear back on a couple items (including borrowing bouncy castle from firehall)</li> <li>• Should have plans within the next few days</li> <li>• Grade 7 are going to do the concession</li> <li>• February 16, 2023 – 530PM until 830PM</li> </ul> Basket Raffle <ul style="list-style-type: none"> <li>• Lots of items coming in – being held in each classroom</li> <li>• Live on the website to buy tickets – need to end day before</li> <li>• Need volunteers to sell the tickets (130 until 230) and (5 until 530)               <ul style="list-style-type: none"> <li>○ Afternoon: Angela, Jennifer</li> <li>○ Evening: Kiley, Gen, Brandi</li> </ul> </li> <li>• Donations due by Friday, December 9 – <b>Action:</b> put up on Facebook (Angela)</li> </ul>	

NEW BUSINESS	
Popcorn Days <ul style="list-style-type: none"> <li>• Every Wednesday in December</li> <li>• Students just bring \$2 to get a bag</li> <li>• Students are very excited</li> </ul>	
Tolko Donation <ul style="list-style-type: none"> <li>• Generously offered to donate another \$1000</li> <li>• PAC/School very excited about the donation</li> </ul>	

ANNOUNCEMENTS	
Next meeting January 9, 2023, at 6:30pm via Zoom only	

ADJOURNMENT	
The meeting adjourned @ 7:50pm	