

Lavington Elementary PAC Meeting Minutes
Held October 12, 2022 in the Lavington Elementary Library

ATTENDEES:

- Julie Kentel (president)
- Angela Barnes (vice-president)
- Brandi Rusk (secretary)
- Genevieve Dunbar (director)
- Caleeda Otter (director) – via Zoom
- Nicky Dunlop (immediate past president)
- Stephanie Wade (DPAC rep)

REGRETS:

- Kylie Walman (director)
- Jennifer Brandle-McCall (treasurer)
- Michelle Soroka (director)

GUESTS:

- Robert Lee – Coldstream Trustee
- Tracey Barrie – Teacher
- Nigel Maccagno - Principal

Meeting called to order at 6:32pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> • Money request 	MOVED Nicky CARRIED Brandi
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held September 13, 2022, were approved as circulated.	MOVED Nicky CARRIED Angela

GUESTS	
<p>Robert Lee</p> <p>September 21 meeting highlights</p> <ul style="list-style-type: none"> • District enrollment has increased • Student and Family Affordability Fund – student activities, vulnerable family support, food support • Change Maker Account – for worthy student at the end of the year • Premier award for outstanding teachers – 4 staff nominated from SD22 • Transportation start up went smoothly • Reviewed the 2022-2024 secondary field trips • Trustee election upcoming on November 15, 2022 <p>Suggestions for PAC moving forward</p> <ul style="list-style-type: none"> • Whomever becomes Trustee, should hold that person accountable • Recommend the Trustees to come and speak to group and ask questions • Apology to Nicky – in past during COVID, the pre-school was going to be shutdown and had a conversation where disagreed with each other. Regret how that happened. However, there were meetings after and the pre-school was able to open before Halloween <p>Questions/Comments</p> <ul style="list-style-type: none"> • Concerns about some of the candidates running in Vernon and that those elected officials would have impacts for all schools, not just Lavington but have no right to vote in that area <ul style="list-style-type: none"> ○ Each candidate has a right to run. However if you have concerns, need to bring to DPAC and bring to a school board level and provincial level • On district website, previously had access to the meeting minutes for the district meeting but no longer available. <ul style="list-style-type: none"> ○ Need to bring that up and request to have available. ○ Suggest that you may wish to push for live streaming of the meetings 	
<p>Tracey Barrie</p> <ul style="list-style-type: none"> • Teacher/Librarian at Lavington (1.5 days) • Thank-you for the money provide to the library each year – really appreciated • Last year the money was spent in the junior section (grade 2/3 starting chapter books) • Book fair is returning at the end of the month <ul style="list-style-type: none"> ○ Need some helpers for the fair ○ Monday, October 25 set up after school ○ Runs Tues – Thursday at 4PM ○ Help needed Thursday for pack up after closes ○ With the money earned from the fair, pick the books want that evening ○ Teachers will have lists of books that would like (wish list) • Battle of the Books <ul style="list-style-type: none"> ○ Will keep within the school and not participate in the district one ○ Felt last year that it gained more participation with keeping in school ○ Try to make it fun with music and food ○ Will likely need to ask PAC for some money (approx. \$250). Used to purchase some of the books for the students. ○ Will share the titles with the parents once they are finalized 	

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<p>Nicky Dunlop</p> <ul style="list-style-type: none"> • BC Winter Games in 2023 • Wheelchair Basketball is at Lavington – Thursday to Sunday • Athletes eat, sleep and play here at the school • Athlete special events happening Friday/Saturday – not all athletes will want to go due to the logistics due to wheelchairs on the busses • Opportunity for PAC to run concession, activities on the Friday/Saturday evening if do not attend the events in town <ul style="list-style-type: none"> ○ PAC interested in running a concession ○ Suggestion to have a BC Winter Games have a table during Holiday play and have people sign up for specific shifts. Hope to have the detailed schedule needs ready for that time. ○ Need to be mindful there may be other things in the hallways during the play • During the first week of Spring Break – would like the students and community to participate and volunteer • Key roles: Local sport chair for each sport – do not have wheelchair basketball here so need someone to set up. Also need a dorm captain to assist with the accommodation as well as dorm attendants (need overnight support). • Hoping to get support from PAC for volunteers, possibility of a sub-committee to help. • Trying to get Lavington bumped up the list for audio upgrades. The showers/washrooms are being upgraded for the athletes. 	
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REPORTS

<p>Principal's Report - Nigel Maccagno</p> <ul style="list-style-type: none"> • Moving ahead with Elf Junior – auditions and casting completed <ul style="list-style-type: none"> ○ Date will be around December 16 with matinee and evening show in the same day • Provided a large compost bin – awaiting bins in the classroom to collect and utilize • Safety practices occurring – earthquake, fire, hold/secure, etc <ul style="list-style-type: none"> ○ The front door is the only door that is unlocked during the day ○ During a hold and secure, doors locked, and no one allowed to enter and leave ○ Put into practice when there were the bears in the neighborhood ○ Lockdown – every class locks their doors, shut off lights, away from windows. If this occurred, would share that a lockdown happened, but not necessarily the details due to privacy. • Student and Family Affordability Fund – receive \$3621 for vulnerable and \$4930 for all students <ul style="list-style-type: none"> ○ To help with fees for school ○ Subsidize as many field trips as possible • CSL (Communicating Student Learning) – no more FreshGrade and moving to SeeSaw <ul style="list-style-type: none"> ○ SeeSaw is optional for teachers ○ Standardized through the district ○ Be patient as all learning how to use it – teachers are receiving training ○ District wants to standardize how receive the progress updates • Conference October 27/28 <ul style="list-style-type: none"> ○ Meetings available 12-4 each day ○ Half day for students ○ Will not be offering virtual this year, teachers may coordinate individually if required • Paint Night <ul style="list-style-type: none"> ○ Happening Friday, October 14 • Still investigating if events like May Day are possible • November 2/3 is the volleyball year end tournament in Lavington – opportunity for a concession (wed/thurs) <ul style="list-style-type: none"> ○ Hoping will run 12-4 each day ○ 4-6 teams will likely be participating ○ The kitchen will be tied up until about 1pm on the Thursday for school lunch ○ Will provide more details to Julie by end of the week 	
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<p>Treasurer/Gaming - Jennifer Brandle-McCall [Julie]</p> <ul style="list-style-type: none"> • Gaming grant of \$3320 received September 28th • Developed the 2022/23 PAC Budget <ul style="list-style-type: none"> ○ The budget covers the big hitters for the year ○ Currently does not include Battle of the Books – can include later once confirmed ○ Going to investigate if I-Ride can go under the gaming ○ Office Supplies is a flat fee charged for supplies used ○ Miscellaneous is usually spent through year, a placeholder if required ○ Added \$850 for swimming lessons ○ Increased to \$200 overall for teachers – can come forward if have other needs ○ PAC Babysitting to pay for their time • Balance of account is \$12,781.65 in primary account, \$4,711.77 in gaming account. 	<p>MOTION To approve the 2022/23 PAC Budget.</p> <p>MOVED Angela Barnes</p> <p>CARRIED</p>
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<p>Hot Lunch – Julie Kentel</p> <ul style="list-style-type: none"> • Food Fund → Raised \$355. <ul style="list-style-type: none"> ○ Going to maintain the fund regardless of the other vulnerable student food fund ○ Allows school to build up some cash for needs that come up throughout the year ○ School very appreciative of support • Fall order has \$7300 in sales. Due to rising food costs, we will be keeping a close eye on associated costs. • Thursday and Friday lunches shuffled forward to accommodate Parent/Teacher/Student interviews on October 27th & 28th. • Stone Soup → Was a huge success with very minimal waste. <ul style="list-style-type: none"> ○ To investigate next year how to help the younger children reduce the spillage 	
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OLD BUSINESS	
Review action items from previous meeting's minutes	
Fundraisers	
Updates on existing fundraisers:	
<ul style="list-style-type: none"> • Art Card Fundraiser – Angela Barnes <ul style="list-style-type: none"> ○ Sheets done and went out, currently being processed ○ Art cards should be back and out to teachers this week ○ Order deadline is very tight for October 22 – only one week • Moms Pantry fundraiser – Julie Kentel <ul style="list-style-type: none"> ○ In the works ○ Brochures will go home and complete online ordering ○ Should all be ordered and shipped prior to Christmas break (end of November to order) • Christmas Bazaar <ul style="list-style-type: none"> ○ Not able to take on this year ○ May look to start planning in Spring for winter 2023 • Fun Fair <ul style="list-style-type: none"> ○ Angela obtained a lot of information from Nikki ○ Nikki's suggestion was no prize table, but have an entry fee – kids play as much as possible ○ Only issue would be how to organize the cake walk – could make the cake walk the only additional thing you pay for ○ Want to move ahead with the Fun Fair ○ Grade 7 have requested to do a concession at the Fun Fair – need to volunteer to assist ○ February 16, 2023 – following day is a Pro-D ○ Need to book the Vipers – and to have subcommittee volunteer posting up on Facebook • Purdy's Chocolates <ul style="list-style-type: none"> ○ Up to 25% profits ○ We receive the product and distribute ○ Will not move forward with this fundraiser • Vernon Teach & Learn Fudge <ul style="list-style-type: none"> ○ Will not move forward • Greenbush Greenhouses <ul style="list-style-type: none"> ○ Will be done for the Grade 7s ○ PAC will not move ahead • Basket Raffle <ul style="list-style-type: none"> ○ Stephanie will lead and put together the baskets, but will need additional support ○ Nigel will help with the pick up the items each day from the classrooms and get delivered ○ Recommend online sales and ticket sales during the holiday concert ○ Letters for the classrooms to begin collecting need to be out by end of November • Domino's Dough Raiser <ul style="list-style-type: none"> ○ Can be run at any time ○ The cards sell for \$5 to PAC, and sell for \$20 each ○ Give pizza and discount ○ Good for the entire school year 	
Suggested fundraisers (ongoing):	
<ul style="list-style-type: none"> • Nature's Fare 3% Club <ul style="list-style-type: none"> ○ Three times a year send the receipts in ○ Need someone to take them in • Cobs Bread 5% <ul style="list-style-type: none"> ○ Have tried previously but has been challenging to follow up • Mabel's Labels <ul style="list-style-type: none"> ○ Ongoing to order online as want ○ Ships directly to the home ○ Link on website and parents order if want • Tru Earth <ul style="list-style-type: none"> ○ 20% of all sales come back to PAC ○ An affiliate link on site ○ Not moving forward 	
Paint Night Event	
<ul style="list-style-type: none"> • Occurring on October 14, 2022 	
PAC Media	
<ul style="list-style-type: none"> • Flyer Presentation – post cards are designed and ready • Email list update – working towards link to sign up list from QR code 	

ANNOUNCEMENTS	
Next meeting November 7, 2022 – 6:30PM	

ADJOURNMENT	
The meeting adjourned @ approximately 8:30pm	