

Lavington Elementary PAC Meeting Minutes
Held September 13, 2022 in the Lavington Elementary Library

ATTENDEES:

- Julie Kentel (president)
- Angela Barnes (vice-president)
- Brandi Rusk (secretary)
- Jennifer Brandle-McCall (treasurer)
- Genevieve Dunbar (director)
- Michelle Soroka (director)
- Caleeda Otter (director)
- Nicky Dunlop (immediate past president)
- Jessica Wright
- Brent Barnes

REGRETS:

- Kylie Walman (director)
- Stephanie Wade (DPAC rep)

GUESTS:

- Robert Lee – Coldstream Trustee (current and candidate)
- Sheri Minard – Coldstream Trustee Candidate
- Kelli Sullivan - Coldstream Trustee Candidate
- Mrs. Debbie VandeSande – Teacher (virtual)
- Nigel Maccagno

Meeting called to order at 6:32pm.

REVIEW AND APPROVAL OF AGENDA	
The agenda was approved with no changes. Requested additions to agenda: <ul style="list-style-type: none"> • Communication with Boys and Girls Club 	MOVED Jennifer Bradle-McCall CARRIED
REVIEW AND APPROVAL OF MINUTES	
Minutes from the meetings held June 15, 2022 were approved as circulated.	MOVED Angela Barnes CARRIED

GUESTS	
<p>Robert Lee – Current Coldstream Trustee & Candidate</p> <ul style="list-style-type: none"> * Election year for the School Trustees * Reviewed the meeting highlights from Public Meetings June 15 & September 1, 2022 <ul style="list-style-type: none"> – One of four districts chosen as trial for child care – part of Ministry of Education – Violence Threat Assessment discussed <ul style="list-style-type: none"> ▪ Incident at SD22 High School ▪ May consider new protocols for entry into school, suggested to bring to DPAC – Coldstream and Lavington only have one trustee, may not be equal representative and something to consider. Supported by Board but not approved at this time. – New logo approved. <ul style="list-style-type: none"> ▪ Unable to provide the cost breakdown for the creation and implementation of the logo. * Discussed district website, suggested contact Superintendent to have site updated with calendar, Trustee names and SOGI * Provided overview of experience and goals * General discussion ensued <p>Sheri Minard – Coldstream Trustee Candidate</p> <ul style="list-style-type: none"> * Provided overview of experience and goals * Budget foreseen as a challenge * Presentation available through DPAC providing an overview of what a Trustee does <p>Kelli Sullivan – Coldstream Trustee Candidate</p> <ul style="list-style-type: none"> * Provided overview of experience and goals * Goal is to provide support for students * Goal would be to create and implement a Sexual Assault Policy * Challenge seen as the structure of the Board and how represented <p>Debbie VandeSande – Teacher</p> <ul style="list-style-type: none"> * School year has gotten off to a really good start * September is about setting the routine * Thank-you for the generosity of the PAC to provide financial support to teachers to use in school and field trips * In the past, teachers could request PAC support for special projects – is this still happening? <ul style="list-style-type: none"> ○ Any request can be submitted to the PAC ○ Need to know the amount required and then can determine if able to support ○ PAC requests to be provided the information sooner in the school year so could possibly include in the budget ○ Request if PAC could look at funding the grade 2/3 to do swimming in the spring 	

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REPORTS	
<p>Principal – Nigel Maccagno</p> <ul style="list-style-type: none"> * Student population 170 students – able to get into classrooms by the second year * Great start-up to the year * Reviewed the new teachers to the school and resource allocations. * Successful for \$7500 from Ford Foundation – to support robotics and ‘maker space’ * David Wilson mural project at the end of 2021/2022 school year. Was successful and received \$3400 gift – used to support process of Truth & Reconciliation, and buy our own Brain Bikes (child \$835 adult \$945). Want to match what PAC provides to teachers. * All our field trips were reimbursed for at the end of school year – only two not covered and were out of district. Field trip cost have increased - \$5 per hour for drivers and \$2 per kilometer * Literacy Society would like to get involved in the schools. To get parents to come in and read with kids. <ul style="list-style-type: none"> – Previously did this in the school – Was not just the parents but also grandparents joined – Have a small space available that previously was stocked with books, would need to stock up again * Welcome Back Mug and Muffin Day – first after COVID <ul style="list-style-type: none"> – September 23 – Terry Fox Run – Parents come in for morning – Details to follow * Spirit Day on Fridays <ul style="list-style-type: none"> – Have a leadership group with grade 7s – They will be helping plan events throughout the year – First initiative will be a thanksgiving food drive * Have a tier 1 grade 7 boys/girls volleyball team * Orange shirt day is September 29 and will add in stone soup day * iRide program will continue for grades 3-7 at a cost of approx. \$900 * Holiday play being developed – potentially Junior Elf 	
<p>Treasurer/Gaming – Jennifer Brandle-McCall</p> <ul style="list-style-type: none"> * Budget process is an inclusive process to reflect the goals of the organization * Executive to meet within the next 1-2 weeks to map out the budget * Important to bring ideas and suggestions forward prior to budget * Discussion to bring additional training on inclusion (Kristy Ware providing for BC Winter Games) * Add performing arts budget back * ACTION book budget meeting * Motion: Move to approve the renewal of our annual BCCPAC Membership for 2022-2023 for \$75.00. * Motion: Move to approve giving each classroom teacher \$150 each for classroom supplies, as well as \$150 each for the library, resource center and performing arts class respectively (8 divisions). * Motion: In October, renew the \$3000 GIC for a 1-year term. 	<p>CARRIED</p> <p>MOTION: Jennifer Brandle-McCall MOTION: Julie Kentel MOTION: Jennifer Brandle-McCall</p>
<p>Hot Lunch – Julie Kentel (2:00)</p> <ul style="list-style-type: none"> * Pizza Tuesday, Bistro/Freshii Thursday, Hot Lunch Friday → orders to open soon, food starting in October * Food Fund to continue * Stone Soup → Thursday, September 29th 	

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OLD BUSINESS	
<p>Review highlighted action items from previous meeting's minutes – Brandi Rusk</p> <ul style="list-style-type: none"> * Completed – see Meeting Action Items document 	
<p>Art Card Fundraiser – Angela Barnes</p> <ul style="list-style-type: none"> * Last year raised \$701 * Cards being sent off in the next 1.5 weeks * Card sample by the beginning of November to order 	
<p>Paint Night Event – Lauren Barrie</p> <ul style="list-style-type: none"> * Received a free paint night from a grant through the North Okanagan Neighbourhood Small Grants program * Lauren will plan another session for later in the fall 	
<p>PAC Executive</p> <ul style="list-style-type: none"> * Motion: Amend Steph Wade's PAC Executive position from the DPAC Rep position to a Director position. * Open call for a new DPAC Rep * Will rotate the meetings with the Executive 	<p>MOTION: Julie Kentel</p> <p>CARRIED</p>

NEW BUSINESS	
<p>PAC Laptop – Julie Kentel/Jennifer Brandle-McCall</p> <ul style="list-style-type: none"> * Motion: Donate PAC Laptop to Lavington Elementary for use as they see fit. 	<p>MOTION: Julie Kentel</p> <p>CARRIED</p>
<p>PAC Media – Michelle Soroka</p> <ul style="list-style-type: none"> * Flyer update – postcard out * Approx \$0.76 per card (250 cards) * Motion: To approve \$300 to create a PAC promotional post card (Nicky) * To create and email list and PAC newsletter * PAC calendar is on the Lavington Elementary website * PAC would like to have a page in the agenda books – just a template and then send to Donelda/Nigel and the distributor does. * Would like to post on Facebook to clean up the members that are no longer eligible to be on PAC. 	<p>MOTION: Nicky Dunlop</p> <p>CARRIED</p>
<p>Fundraising</p> <ul style="list-style-type: none"> * Review typical fundraisers, discuss continuation * Moms Pantry fundraiser – Julie Kentel <ul style="list-style-type: none"> – Min order is \$4000 – Ordering Oct/Nov and arrive Nov/Dec * Brain Bike focused fundraising * Domino card fundraiser – may be a good opportunity. Julie to discuss when ordering the school pizza. * Christmas Baskets – online tickets and day of during Holiday performance * Garden Baskets – spring performance * Christmas Bazaar – community members rent tables and then PAC runs the concession. PAC does not have capacity to take on. Angela to reach out to Nikki and see if she wants to be involved and assist to plan. Michelle to be the school liaison. * Fun fair and cake walk * Concession at the track and field day in spring * Do school movie nights and concession * Skate night with hot dogs and concession – possibly joint event with association. Skate with Santa event * Nerf gun day and run concession * Wine and whiskey night fundraiser 	
<p>Community Association/Gym</p> <ul style="list-style-type: none"> * To write a formal letter from PAC regarding the community centre agreement/contract * Expired to be a designated community agreement 	
<p>Variety Schools Grant Program</p> <ul style="list-style-type: none"> * Not discussed 	
<p>Establish regular monthly meeting date</p> <ul style="list-style-type: none"> * First Monday on the month at 630pm * October 3 at 630pm 	
<p>Boys and Girls</p> <ul style="list-style-type: none"> * Getting off to a late start * Program to run Tuesday and Friday * For ages 7-12 	

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ANNOUNCEMENTS

Next meeting: Monday, October 3, 2022, 6:30pm

Up for discussion next meeting:

- * 2022/23 PAC Budgets up for approval
- * Coordination with BC Winter Games

ADJOURNMENT

The meeting adjourned @ 9:06pm