

Minutes of Lavington Elementary School PAC

Regular meeting held via Zoom online on March 4, 2021

In Attendance:

Guests: Nigel Maccagno, Debbie Vandesande, Robert Lee

Members: Julie Kentel (President), Lara Konkin (Director), Chelsea George (Treasurer), Jennifer Brandle-McCall (Secretary), Stephanie Wade (Director), Genevieve Dunbar.

1. Welcome

Julie Kentel, President, welcomed those present. Meeting called to order at 6:33 p.m.
Quorum present. Roundtable introductions of all those present occurred.

2. Approval of Agenda

Moved by Bronwyn W. to approve the agenda. Addition of Disc Golf under "New Business" by Lara K. CARRIED.

3. Approval of Minutes of Meeting

Moved by Lara K. that the minutes of the February 4, 2021 meeting be approved. CARRIED.

4. Guests

Introduction of three guests:

- School Principal – Nigel Maccagno
- School District Trustee – Robert Lee
- School Teacher – Debbie Vandesande

5. Reports

5.1. School District Trustee (Robert Lee)

A written report was circulated in advance of this meeting.

Additional info shared included a recommendation for parents, who have feedback to provide on the bus transportation issue, to send an email to the trustees directly.

5.2. Lavington School Principal Report (Nigel Maccagno)

Nigel will link the new PAC website in his newsletter to parents.

Spring break will be March 13-28th.

Nigel has encouraged staff to book field trips and get kids outside within Covid restriction limitations.

Core building and coordination stations-teachers have ordered \$1000 in equipment for primary grades to help them develop coordination.

Food-Nigel received donations of food for kids who require food at school. No need for PAC funds.

Pink Shirt Day is coming up. Messaging around acceptance of self and others.

Another Seacan will be added next to our current Seacan for PAC equipment, staging, etc.

5.3. Treasurer's Report (Chelsea George)

A written report was circulate ahead of the meeting.

Waterfill station has been paid.

Hotlunch expenses have gone through but not much else.

5.4. Lavington School Teacher Report (Debbie Vandesande)

Kids are excited for spring. Teachers are trying to get kids outside and go for field trips.

Debbie asked about accessing funds for books in the classroom. Someone mentioned that the 1 to 1 Reading program books that are in the Reading Room closet could be used in the classrooms since the program is not taking place right now. The PAC gave its support for these books to be used in classrooms.

Pam Sophonow would like a new dollhouse in her classroom.

Moved by Bronwyn W. to support a \$200 investment by PAC so that Pam Sophonow can purchase a new dollhouse for the kindergarten class. CARRIED.

A reminder that teachers are wearing masks in classrooms and kids should bring masks with them every day to class.

Debbie Vandesande exited PAC meeting after her report.

5.5. DPAC Report (Kylie Walman)

Kylie was not in attendance at this meeting but she sent notes to Julie.

Transportation-DPAC will provide feedback to school board on this topic.

CUPE rep says there is extra \$ for fieldtrips.

"Advocating for Schools" session is on March 8th.

5.6. Hot Lunch (Julie Kentel)

A Hot Lunch report was circulated ahead of time.

Gross profit is \$13,000 so far for the year!

6. Old Business

6.1. Review Action Items (Jennifer B.M.)

A review of previous action items from our February PAC meeting took place.

Stickers for “Stay Pawsitive”-Lara asked that this remain as an action item as she left some stickers for Debbie Vandesande and was waiting to see if the teachers wanted more. *ACTION.*

6.2. PAC Website Update (Julie Kentel)

Feedback on the new PAC website was requested from parents at the meeting.

Lara K. mentioned the Director’s Page and how the alignment was off on the mobile edition but it was fine on the website.

Bronwyn volunteered to do the updates to the calendar on the website on an ongoing basis.

News Items also need to be updated regularly. It was suggested that Nicky D. may be able to add the Facebook stories that she posts, on our PAC website as well. This ask needs to be communicated to Nicky D. *ACTION.*

6.3. Paint Night Fundraiser (Julie Kentel)

This fundraiser went well. Very smooth with 28 kits sold @ \$15 which brought in \$455. \$220 in expenses.

6.4. Spiritwear (Lara Konkin)

PAC’s original plan was to break up the Spiritwear ordering process so that one opportunity would happen in the fall and then T-shirts in the spring. The problem is that only a few orders were received. Pink Shirts sold for Pink Shirt Day were very popular though. The number of items were too low to be profitable and so there could be a \$200 loss to print the shirts now. An idea surfaced which was to plan a school Spirit Day for after the Spring Break and re-circulate the order form again before that.

6.5. Scholarship Selection (Chelsea George)

Lavington School has a few scholarships that will be awarded out each year. Chelsea was instructed on the process of scholarship selection by the school district rep. A list of candidates will need to be reduced to a shortlist. The week of March 15 a list of eligible applicants will be circulated. The end of April is the latest time to make a choice.

An adhoc Scholarship Selection committee was struck with the following members: Jennifer B.M., Chelsea G., Genevieve D.

7. New Business

7.1. Disc Golf (Lara Konkin)

Nigel thought it would be a good idea for the school to consider disc golf as a recreation activity.

Portable targets and several discs would be the best option @ \$1,400 (5 targets)

\$2,400 would allow for 9 targets which Lara suggests is too many given the space available.

Moved by Julie Kentel that PAC support the Grade 7 legacy project by providing up to \$650 to make up the difference in order to purchase a Disc Golf set. *CARRIED.*

There was a question raised about the ceiling tiles for grade 7 graduation. The expectation is that the tile art will occur this year.

Nigel will find out if branding can appear for sponsorship on the Spiritwear and will let Bronwyn know. *ACTION.*

8. Date and time of next meeting

The next meeting will be held Thursday, April 1 at 6:30pm via Zoom.

9. Meeting adjourned 8:26 p.m.

Secretary: Jennifer Brandle-McCall

Note: These minutes are the best interpretation of discussions held during the meeting by Jennifer Brandle-McCall. Any noteworthy errors or omissions are unintentional.

Appendix 1. Treasurer's Report

December 31, 2020 Treasurer Report, Parent Advisory Lavington School (PALS)

	Regular	Gaming	TOTAL
Cash on Hand Beginning of Month Dec 1st	\$ 11,932.93	\$ 813.02	\$ 12,745.95
Receipts:			
Hot Lunch - PayPal	1,891.79		
Hot Lunch - cash/cheques	735.25		
Mom's Pantry	1,037.34		
Rider Ventures	500.00	4,164.38	4,164.38
Disbursements:			
Dominos hot lunch	700.77		
Saputo - milk hot lunch	113.76		
Hot lunch reimbursement CC	566.86		
Boston Pizza hot lunch	329.65		
Buy Low Foods hot lunch	120.66		
Caufields - plaque water station	39.20		
Lavington - add class funds	1,200.00	3,070.90	3,070.90
Cash on Hand End of Month Dec 31st	13,026.41	813.02	13,839.43
Bank Balance at Dec 31st	9,351.54	813.02	10,164.56
<i>Less: O/S Cheques</i>			
Boston Pizza	249	329.65	
Caufields	248	39.20	
Buy Low Foods	252	120.66	489.51
<i>Plus: O/S Deposits</i>			
Mom's Pantry	1,037.34		
Rider Ventures	500.00		
Hot Lunch	2,627.04	4,164.38	
	-	-	-
Total Bank with o/s items	13,026.41	813.02	13,839.43
Differences	-	-	-
Available Funds:			
<i>UnDeposited Funds:</i>			
			-
<i>Disbursements known for January:</i>			
Dominos	855.96	855.96	855.96
Saputo	113.76	113.76	
Money Held in reserve (Talko & Rider)	3,000.00	3,000.00	3,000.00
Budgeted items unpaid	3,725.00	3,725.00	3,725.00
Total Available funds	\$ 5,331.69	\$ 813.02	\$ 6,258.47

GIC - renewal in Sept 2021

\$ 5,294.94