

Minutes of Lavington Elementary School PAC

Regular meeting held via Zoom online on February 4, 2021

In Attendance:

Guests: Nigel Maccagno, Debbie Vandesande

Members: Julie Kentel (President), Lara Konkin (Director), Chelsea George (Treasurer), Jennifer Brandle-McCall (Secretary), Stephanie Wade (Director), Lauren Barrie, Nicky Dunlop (Vice President), Kylie Walman (DPAC Representative), Genevieve Dunbar, Jaqueline Kausche.

1. Welcome

Julie Kentel, President, welcomed those present. Meeting called to order at 6:32 p.m.
Quorum present. Roundtable introductions of all those present occurred.

2. Approval of Agenda

Moved by Nicky D. to approve the agenda. No amendments. *CARRIED*.

3. Approval of Minutes of Meeting

Moved by Lara K. that the minutes of the January 7, 2021 meeting be approved. *CARRIED*.

4. Guests

Introduction of three guests:

- School Principal – Nigel Maccagno
- School Teacher – Debbie Vandesande

5. Reports

5.1. Lavington School Teacher Report (Debbie Vandesande)

New iPads are now in circulation and being used with OSMOS.

Points of Progress will be live tomorrow, Feb.5

Valentine's Day is coming up. No candy or gifts to be circulated. Just cards.

Pro-D coming up and will be virtual. A large conference is planned.

News just out from Provincial Health Authority regarding mask protocol in schools is changing. A discussion followed regarding what this may mean for Elementary school.

A question was asked about whether "Stay Pawsitive" stickers would be useful and desired by teachers to use in the classrooms as part of spring print of Spiritwear. Ms. Vandesande agreed that the stickers would be useful. Lara will produce these as discussed. *ACTION*.

Debbie Vandesande exited PAC meeting after her report.

5.2. Lavington School Principal Report (Nigel Maccagno)

A Principal's written report was circulated in advance.

Discussion took place on the new school garden beds, to be made of composite material, and the fundraising efforts necessary to raise funds to purchase supplies to build them.

PAC website – Nigel received feedback from the School District admin on why the PAC page needed to be removed from the SD site. Any feedback on the new district website can be sent to Tim Agnew, Director of Technology at the School District.

Communication with parents – Nigel will use a monthly newsletter with periodic emails for more timely info, to communicate with parents.

Considerable discussion on outdoor learning structures and how excess federal Covid funding may be used by the School District.

5.3. Treasurer's Report (Chelsea George)

Written report was circulated ahead of time. No questions.

5.4. DPAC Report (Kylie Walman)

Reminders about up-coming presentations for parents: Advocating for your Students (March 8 via Zoom), Understanding Stakeholders (Feb.22)

5.5. Hot Lunch (Julie Kentel)

A Hot Lunch report was circulated ahead of time.

Genevieve D. and Jennifer B.M. agreed to help with Lunch program and will register for the Food Safe program.

6. Old Business

6.1. Review Action Items (Jennifer B.M.)

A review of previous action items from our January PAC meeting took place.

6.2. PAC Website Update (Julie Kentel)

A proposal was circulated ahead of time. Julie offered to create a webpage for PAC with the hopes that parents will help collaborate to maintain it.

Lara moved that PAC will move forward with the creation of a designated PAC Website, using web address lavingtonelementary.ca, and PAC will cover the associated costs with set up and hosting.
CARRIED.

7. New Business

7.1. Paint Night Fundraiser (Lauren Barrie)

Fundraising written proposal for a paint night was circulated in advance.

Idea met approval from the PAC. Will move forward with the fundraiser.

7.2. Spirit Wear (Lara K.)

Lavington Lynx Spiritwear order form for the spring 2021 has been circulated.

Lara will upload Spiritwear info to the FB Page for extra exposure. *ACTION.*

7.3. Lavington PAC Scholarship

Annual Scholarship Intent form for graduates of 2021 was circulated along with a letter from the District Accounts Coordinator asked that our PAC confirm our intentions to proceed with this year's scholarship support.

Chelsea moved that PAC approve participation in the 2021 Scholarship program, with a \$500 scholarship. *CARRIED.*

8. Date and time of next meeting

The next meeting will be held Thursday, March 4 at 6:30pm via Zoom.

9. Meeting adjourned 8:09 p.m.

Secretary: Jennifer Brandle-McCall

Note: These minutes are the best interpretation of discussions held during the meeting by Jennifer Brandle-McCall. Any noteworthy errors or omissions are unintentional.

Appendix 1. Treasurer's Report

December 31 ,2020 Treasurer Report, Parent Advisory Lavington School (PALS)

	Regular	Gaming	TOTAL
Cash on Hand Beginning of Month Dec 1st	\$ 11,932.93	\$ 813.02	\$ 12,745.95
Receipts:			
Hot Lunch - PayPal	1,891.79		
Hot Lunch - cash/cheques	735.25		
Mom's Pantry	1,037.34		
Rider Ventures	500.00	4,164.38	4,164.38
Disbursements:			
Dominos hot lunch	700.77		
Saputo - milk hot lunch	113.76		
Hot lunch reimbursement CC	566.86		
Boston Pizza hot lunch	329.65		
Buy Low Foods hot lunch	120.66		
Caufields - plaque water station	39.20		
Lavington - add class funds	1,200.00	3,070.90	3,070.90
Cash on Hand End of Month Dec 31st	13,026.41	813.02	13,839.43
Bank Balance at Dec 31st	9,351.54	813.02	10,164.56
<i>Less: O/S Cheques</i>			
Boston Pizza	249	329.65	
Caufields	248	39.20	
Buy Low Foods	252	120.66	489.51
<i>Plus: O/S Deposits</i>			
Mom's Pantry	1,037.34		
Rider Ventures	500.00		
Hot Lunch	2,627.04	4,164.38	
	-		-
Total Bank with o/s items	13,026.41	813.02	13,839.43
Differences	-	-	-

Available Funds:			
<i>UnDeposited Funds:</i>			
			-
<i>Disbursements known for January:</i>			
Dominos	855.96	855.96	855.96
Saputo	113.76	113.76	
Money Held in reserve (Talko & Rider)	3,000.00	3,000.00	3,000.00
Budgeted items unpaid	3,725.00	3,725.00	3,725.00
Total Available funds	\$ 5,331.69	\$ 813.02	\$ 6,258.47

GIC - renewal in Sept 2021

\$ 5,294.94