

Minutes of Lavington Elementary School PAC

Regular meeting held via Zoom online meeting, January 7, 2021

In Attendance:

Guests: Robert Lee, Nigel Maccagno, Debbie Vandesande

Members: Julie Kentel (President), Lara Konkin (Director), Chelsea George (Treasurer), Jennifer Brandle-McCall (Secretary), Stephanie Wade (Director), Angela Barnes, Jaime Royston, Lauren Barrie, Mildred Delacruz, Nicky Dunlop (Vice President).

1. Welcome

Julie Kentel, President, welcomed those present. Meeting called to order at 6:31 p.m.
Quorum present. Roundtable introductions of all those present occurred.

2. Approval of Agenda

Moved by Lara K. to approve the agenda. No amendments. *CARRIED*.

3. Approval of Minutes of meeting

Moved by Lara K. that the minutes of the December 3, 2020 meeting be approved. *CARRIED*.

4. Guests

Introduction of three guests:

- School Board Trustee - Robert Lee
- School Principal – Nigel Maccagno
- School Teacher – Debbie Vandesande

5. Reports

5.1. Trustee's Report (Robert Lee)

Report was submitted as part of the PAC Meeting package, ahead of this meeting, which included highlights from the School District 22 Regular/Public Meeting held Dec 16, 2020.

In review, Robert noted: the new volleyball facility being built in Vernon across from Butcher Boys Grocery (Sky Volleyball), new school district Academies have been approved for volleyball and dance for September 2021, a hiring process for the new Superintendent has begun, bus transportation review and new policies are now heading into their 3rd reading (Robert Review common Q & A's regarding busing and the proposed changes).

Robert Lee exited PAC meeting after his report.

5.2. Lavington School Teacher Report (Debbie Vandesande)

Extra money approved from the PAC for teachers has been spent or orders for supplies have been placed. Thanks to PAC for their support.

Fieldtrips will be tricky re: Covid restrictions this year and the need for each class to have their own bus (no shared bus service between classes).

The school community is generally happy, kids are great, x-mas concert and farewell for Lance went well.

A question was asked by a PAC member about the Community Garden and whether anything was needed from PAC to start in the spring? This will be brought up with the teacher organizers and reported back to PAC via Nigel. **ACTION**

Debbie Vandesande exited PAC meeting after her report.

5.3. Lavington School Principal Report (Nigel Maccagno)

Nigel offered a big thanks for the support during the transition to having him as our new Principal. All is going well and he is excited.

His verbal report included: virtual registration for Kindergarten & student transfers will start Jan.15, Midyear progress reports will be delivered Feb.5 along with instructions on how to access MyED BC, FSA (Foundational Skills Assessments) for grade 4-7 will take place Jan 18-Feb 26, and Preschool at Lavington will resume Feb.1, 2021.

Nigel is reflecting on how he will communicate with Parents in his new role as Principal. He is considering systems, methods and finding meaningful ways that fit. A considerable conversation occurred with Nigel on school communications.

5.4. Treasurer's Report (Chelsea George)

See Appendix 1 attached

5.5. DPAC Report (Kylie Walman)

No report as no DPAC meeting has occurred this month.

5.6. Hot Lunch (Julie Kentel)

A Hot Lunch report was offered. There is a growing need for additional help in the kitchen as the number of orders has grown. Some parent helpers are getting Food Safe certified to help.

6. Old Business

6.1. Review Action Items (Jennifer B.M.)

A review of previous action items from our December PAC meeting took place.

6.2. PAC Website Update (Julie Kentel)

A discussion regarding what we would like to have included in our new website took place. Content included: Calendar of Events, useful PAC documents.

The PAC discussed where to host our webpage and whether to have it sit on the Lavington School website or separate.

6.3. New Business

No new business.

7. Date and time of next meeting

The next meeting will be held Thursday, February 4 at 6:30pm via Zoom.

8. Meeting adjourned 7:45 p.m.

Secretary: Jennifer Brandle-McCall

Note: These minutes are the best interpretation of discussions held during the meeting by Jennifer Brandle-McCall. Any noteworthy errors or omissions are unintentional.

Appendix 1. Treasurer's Report

December 31, 2020 Treasurer Report, Parent Advisory Lavington School (PALS)

	Regular	Gaming	TOTAL
Cash on Hand Beginning of Month Dec 1st	\$ 11,932.93	\$ 813.02	\$ 12,745.95
Receipts:			
Hot Lunch - PayPal	1,891.79		
Hot Lunch - cash/cheques	735.25		
Mom's Pantry	1,037.34		
Rider Ventures	500.00	4,164.38	4,164.38
Disbursements:			
Dominos hot lunch	700.77		
Saputo - milk hot lunch	113.76		
Hot lunch reimbursement CC	566.86		
Boston Pizza hot lunch	329.65		
Buy Low Foods hot lunch	120.66		
Caufields - plaque water station	39.20		
Lavington - add class funds	1,200.00	3,070.90	3,070.90
Cash on Hand End of Month Dec 31st	13,026.41	813.02	13,839.43
Bank Balance at Dec 31st	9,351.54	813.02	10,164.56
<i>Less: O/S Cheques</i>			
Boston Pizza	249	329.65	
Caufields	248	39.20	
Buy Low Foods	252	120.66	489.51
<i>Plus: O/S Deposits</i>			
Mom's Pantry	1,037.34		
Rider Ventures	500.00		
Hot Lunch	2,627.04	4,164.38	
Total Bank with o/s items	13,026.41	813.02	13,839.43
Differences	-	-	-
Available Funds:			
<i>UnDeposited Funds:</i>			
<i>Disbursements known for January:</i>			
Dominos	855.96	855.96	855.96
Saputo	113.76	113.76	
Money Held in reserve (Talko & Rider)	3,000.00	3,000.00	3,000.00
Budgeted items unpaid	3,725.00	3,725.00	3,725.00
Total Available funds	\$ 5,331.69	\$ 813.02	\$ 6,258.47

GIC - renewal in Sept 2021

\$ 5,294.94