

## Minutes of Lavington Elementary School PAC

Regular meeting held in the outdoor Basketball court at Lavington Elementary School, September 17, 2020

In Attendance:

Guests: Robert Lee, Lance Johnson, Nigel Maccagno.

Members: Julie Kentel (President), Lara Konkin (Director), Chelsea George (Treasurer), Jennifer Brandle-McCall (Secretary), Kylie Walman (D-PAC Rep), Nicky Dunlop (Vice-President), Stephanie Wade (Director), Christina Milum, Angela Barnes, Mara McMorrان, Tara Barg, Jaime Royston, Lauren Barrie, Samantha.

### 1. Welcome

Julie Kentel, President, welcomed those present. Meeting called to order at 6:35 p.m.  
Quorum present.

### 2. Approval of Agenda

*Moved* by Lara K. to approve the agenda. No amendments. *CARRIED*.

### 3. Approval of Minutes of meeting

*Moved* by Lara K. that the minutes of the June 4, 2020 meeting be approved. *CARRIED*.

### 4. Guests

Introduction of two guests:

- Future Principal of Lavington – Nigel Maccagno
- School Board Trustee – Robert Lee

### 5. Reports

#### 5.1. Principal's Report (Lance Johnson)

Lance gave a more detailed and personal introduction to our Future Principal Nigel Maccagno, with whom he has worked with previously. Roundtable intro to the PAC Executive.

Start-Up. 163 students in total this year. 8 new students at our school. Over our June projection numbers for students this year. Almost full classroom of Kindergarten students at 18.

Staffing. SBRT, librarian and fine arts positions filled by the same teachers for a second year in a row. Elsa Haug is our School Based Resource Teacher again and she works 3 days one week and 4 days another week. Tracey Barrie is our librarian again and works from 11:03 – 2:16 on Tuesdays and all day on Wednesdays. Michelle Johnson is our discretionary teacher on Mondays and provides extra support for some of our students. She is our Fine Arts teacher on Tuesday, Wednesday and Thursday and works until 9:30 on Fridays.

Geothermal Update. The contractors and our SD22 staff have done an amazing job on this renovation. We have brand new lighting throughout the school and an ability for classrooms to dim the lights if needed. Each classroom has its own heating/cooling system with its own air filter. Right now, we have half of the gym (a full gym in other schools) available for Physical Education classes and the other half is storing equipment for the project. We should be back to full use in early October.

### **5.2. Trustee's Report (Robert Lee)**

Impact of Covid-19 on School Board decisions and work.

A lengthy discussion on the process used to make the decision to not allow a Preschool or Boys and Girls club to restart within Lavington Elementary this September. Both the preschool and afterschool programs are run by Boys and Girls now.

Robert offered suggestions to those on our PAC who wish to submit a new plan for reopening these programs to the School Board.

### **5.3. Treasurer's Report (Chelsea George)**

Chelsea reviewed the PAC accounts stating that our balance of \$10,476.16 minus a few anticipated expenses (\$2,197.20) means that the balance remaining in our account available to our PAC is \$8,278.96. We also have a GIC worth \$5,294.94.

Gaming grant application is in progress but not yet approved. Application must be in this fall (Oct.1?)

**Chelsea will check on the renewal date of the GIC. ACTION.** *Confirmed date: September 2, 2021*

### **5.4. DPAC Report (Kylie Walman)**

No DPAC meeting has occurred yet this year. Nothing to report.

### **5.5. Hot Lunch (Julie Kentel)**

Hot lunch program within the school is now possible with new guidelines and protocols re: Covid-19.

Online Payment is more necessary now to avoid collecting, handling and processing cash.

Pizza Tuesdays may happen if pizza slices can be individually wrapped.

Lunch Moms Wednesday hot lunch is also possible.

*Moved* by Julie K. that PAC is in support of offering the Friday Hot Lunch program under the new guidelines, and covering the cost for additional required cleaning supplies, signage, gloves and masks. *CARRIED.*

**A suggestion was made to Julie to include a donation option on the Hot Lunch order forms for parents to support purchasing supplies used by the coordinators to keep the program running. ACTION.**

## **6. Old Business**

### **6.1. Saleema Noom Workshop (Nicky D.)**

A workshop had been planned for delivery to both parents and children before Covid-19 surfaced last spring. It is delivered by sexual health educators. It is a 2 part program: 1 with parents digitally delivered, the second with students which Lance has already looked into and is working out details.

The question was asked whether the PAC was still interested in setting something up for parents this year. No objections surfaced during discussion.

Lance will check to see if an outside visitor can still come into the school to deliver a program such as this. *ACTION.*

Nicky D. will send a list to Julie K. and Steph W. of other schools in our district that had been interested in coordinating efforts with Lavington in order to deliver this workshop in our region last spring. *ACTION.*

### **6.2. Sasquatch Savings Coupon Book (Julie Kentel)**

Julie asked if there was interest in pursuing the sale of these coupons books this year as a fundraiser. No objections surfaced during discussion.

Julie will follow up with the Coupon Book coordinator to pursue the option to sell them as a fundraiser in our school. *ACTION.*

### **6.3. Bank Account Sponsors (Julie Kentel)**

*Moved* by Julie K. that Stephanie Wade will replace Lara Konkin as a sponsor on the PAC's Vantage One account, and that Jennifer Brandle-McCall will remain an account sponsor. *CARRIED.*

## **7. New Business**

### **7.1. Preschool and After-school Care Programs (Nicky Dunlop)**

A report was given that Nicky D. had made a presentation to the School Board during their last meeting to express concerns over the loss of the Lavington Preschool and After-school care programs this fall. The superintendent made recommendations to her to bring forward more information to the trustees for reconsideration.

Nicky asked the trustees to clear up rumours circulating that Lavington families would not be given preference on the wait list for spots available for childcare.

### **7.2. Fundraising Plan for School Year (Julie Kentel)**

Discussion involved various ideas for fundraising during this time where Covid-19 alters the way in which PAC can safely raise funds for Lavington School. Ideas tossed around include: possible basket raffle online or using gift cards, Cookie Dough sales in December.

Lance will check on delivery options for fundraising orders that are placed. *ACTION.*

*Moved* by Lara K. to strike an ad hoc fundraising committee to review fundraising options and a plan for the year. *CARRIED.*

Fundraising Committee members include: Nicky D., Stephanie W., Lara K., Jaime R., Lauren B. and Christina M.

Jennifer, PAC Secretary, will send Nicky D. a list of the Fundraising Committee members. **ACTION.**

Julie suggested giving each Lavington teacher \$150-\$200 now and maybe more later to use for items for students in their classes. There was some discussion about the appropriate amount to set as a budget and also ensuring that the money was not used on Covid-19 safety items but instead for fun things for students.

### **7.3. 2020/2021 Basic and Gaming Budget (Julie Kentel)**

Julie reviewed the Basic Expenses anticipated for the year and also the Gaming Fund Budget. Various items from last year's budget will not be needed this year due to Covid restrictions.

### **7.4. Spirit Wear Face Masks (Lara Konkin)**

Lara opened discussion on the costs of branded face masks, ordering process, and whether or not they should be paid for by the PAC. Second masks could be made available for purchase by parents.

*Moved* by Lara K. that PAC cover the cost for each student and staff member to have one free mask, if they choose, at an approximate cost of \$925. **CARRIED.**

### **7.5. Water filling station (Lance Johnson)**

Lance provided information on the cost of purchasing and installing a wall mounted water filling station in the school. District Maintenance estimated that the cost would be \$3000 and there would be ongoing maintenance to the system that the Maintenance department would run through school operating costs ongoing.

Another option would be to have standing water coolers in the school. Cost would be approximately \$166.99 each and \$6 per delivered bottle of water.

Discussion included concerns about such a big expense without knowing where our revenue sources will come from this year.

Julie asked that the fundraising committee look at a specific fundraiser for the water fountain. **ACTION.**

Stephanie W. will talk to the Lavington Fire Station staff about their support for the water station. **ACTION.**

### **7.6. Presentations for PAC to Support/Offer (Stephanie Wade)**

Information was shared regarding offering an online presentation on the topic of gender. The presentation would be made by a LGBTQ presenter from the North Okanagan Family Resource Center. There is already a presentation booked by school admin for staff to talk about gender. There would be no charge for this presentation.

*Moved* by Lara K. to pursue a presentation by the NOFRC for a presentation to PAC. *CARRIED.*

**Stephanie W. will contact the presenting organization to arrange this presentation. ACTION.**

#### **7.7. Days of Recognition (Nicky Dunlop)**

It was suggested that PAC organize a group or subcommittee to begin taking on the organization of special days at Lavington School. This could be a good way to get new parents involved in the work of the PAC. It would make the organization and delivery of these days more efficient.

#### **7.8. New Facebook page: SD22 PAC Executives (Nicky Dunlop)**

If you search “SD22 PAC Executives” on Facebook, you will find a new page that Nicky D. set up. It is a page to share ideas and resources with other PACS and DPAC will share it too. It is meant strictly for PAC executives at this time. Please join this group if you are interested.

#### **7.9. Halloween in our community (Julie Kentel)**

How do we facilitate a safe celebration for Halloween in our community? This topic of discussion was tabled until our October PAC meeting.

#### **7.10. Lunch Moms Catering (Lance Johnson)**

*Moved* by Jennifer B. to have PAC support the decision to invite Lunch Moms business to provide their Wednesday lunch meals to students. *CARRIED.*

Lance is looking into options for the Tuesday Pizza Days and will require parental support. Lara volunteered to help.

### **8. Date and time of next meeting**

The next meeting will be held October 1 at 6:30pm

### **9. Meeting adjourned 8:30 p.m.**

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Secretary: Jennifer Brandle-McCall

Note: These minutes are the best interpretation of discussions held during the meeting by Jennifer Brandle-McCall. Any noteworthy errors or omissions are unintentional.